

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON
7:00 PM SEPTEMBER 10, 2018**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

ATTENDEES:

**Cody High
Edie Ball
Corey Sweeney
Joann Burleson
Dale Bates
John Bowles
Adam Doherty
Bill Kuhn, City Attorney
Chad Doherty
Rusty Estes**

Absent: Teresa Hughes

Members of the Public: Sheryll Bates, Sharon Inskeep, Joyce Kay Hollomon, Janet Greenup, Jay Keithley, Jered Wicklund, and Dave Sykes.

1. GENERAL BUSINESS

- A. Call to Order. The September 10, 2018 meeting of the City of Heppner City Council was called to order by Cody High at 7:00 PM.
- B. Pledge of Allegiance. Cody High led attendees in the Pledge of Allegiance to the Flag.
- C. Announcements – None
- D. Correspondence - None
- E. Requests

- 1. Animal Permit - Tareena Healy & Jered Wicklund two cows and one goat.

There were some comments from the public against permitting cows in City Limits. The cows have been there for approximately 3 months. Jered is providing food and water for the animals. There was a previous permit granted to Tareena for 3 goats and one temporary horse. That permit covers the goat. The cows have been there for about 3 months. The goat has gotten out several times in the past

but not since the cows have been there. No action was taken, the permit was not granted for the cows.

F. Presentations

2. COMMUNICATIONS FROM THE PUBLIC – None

3. CONSENT AGENDA

A. August 13, 2018, 2018 City Council meeting minutes.

B. Approval of Monthly Bills

Motion to approve the minutes and monthly bills by: Dale Bates. Seconded by: Joann Burleson. Motion carried.

4. REPORTS

A. Fire Chief Report

- 1 Lift Assist
- 2 Mutual Aid to Arlington
- 2 Mutual Aid to Lone
- 4 Wildland Rural Fires
- 9 Secure Landing Zone
- 26 Chief Calls

B. Morrow County Sheriff's Department – John Bowles read the Sheriff's Report. There were 569 hours for September. He asked if there were any questions regarding the calls report. Joann asked if the house checks listed were for a vacant house that was not supposed to be occupied. John said yes.

C. Public Works. Chad Doherty read the Public Works report.

Water Dept. – Fixed a water leak on Cannon St. Fixed a leak on Green St. Took a disinfection byproducts sample for the state. Put in a water stand pipe at the city yard.

Sewer Dept. – Cleaned the contact basins 2 times. Did 13 Septic dumps. Cleaned the sewer line on Cowins Street to locate the line. Started Hauling Biosolids.

Streets Dept. – Swept Main Street before the Rodeo Parade. Swept Summit Drive and around town before Pioneer Construction paving arrived. Hot patched holes on Gilmore and Cannon Streets. Assisted Morrow County Public Works with paving South Court Street. In the process of removing a broken drive line on the street sweeper. Painted the Shamrock. Prepped for and cleaned up after the Rodeo Parade.

Removed a rotten tree on Main Street after a large branch fell onto the highway. Painted the cross walk at Heppner Elementary. Fixed a broken stop sign on Gilmore Street.

Parks Dept. – Fertilized the hanging baskets 3 times. Continued to train the summer helper. Fixed the sprinklers at Hager Park.

Shop Dept. – The fencing material for the city yard arrived. Prepped the outside perimeter of the city yard and dug holes for the fence posts.

D. City Manager Report

Volunteered at the Chamber Wine Tasting Fundraiser at the Morrow County Fair and Rodeo.

Reviewed and assisted the engineer on DLCD 35-Day Notice for the TSP plan for Planning and City Council meeting to review updates to the City Comprehensive Plan and City Code Amendments.

Attended the Community Meeting to address concerns on vandalism, drug issues, nuisance abatement, etc.

Attended the WCVEDG meeting.

Corps of Engineers Real Estate Inspection on the ground we lease at Hager Park.

Attended Oregon Department of Revenue training in Weston that included PERS.

The Auditors began the FY 2017-2018 audit and were in the office for two full days.

Interviews for the Finance Officer; offered the position to Brandy Medrano who accepted.

Attended the Loop Public Hearing on the Morrow County Coordinated Human Services Public Transportation Plan.

Attended the Morrow County Planning Department BLI & HA Kick Off meeting.

Attended STIF Advisory Meeting for The Loop

Attended the Chamber Luncheon Meeting.

There has been a request from Chuck Davidson to allow a bench he is making in memory of Roger Schoonover in front of City Hall. The Council approved the request.

E. Heppner Housing Authority

Teresa was absent so there was no report.

5. BUSINESS

A. Old Business

1. Goals Review

1. TSP – Working on it now, will be complete in October
2. EAP – Not complete, still working on it
3. IGS/UGB – No
4. Fence the City Yard on Riverside – Will be done in September
5. Wastewater plan by 2021 – This is still ongoing
6. Downtown Improvement Evaluation, Lights, Trees, Sidewalks – Still ongoing
7. Street Maintenance – Yes
8. OM Manual Presentation – Still working on it
9. Change the Backflow charge from a lump sum – No
10. Upgrade the Conference Room – No
11. Repair the corner of the Conference Room, check the roof and board up the upstairs windows – No
12. Install a web camera before August for the Rodeo Parade – No
13. Upgrade the City's website - No
14. Chamber Budget – Yes
15. Utilities payment review – In progress
16. Water Station Budget line - Yes

Cody asked if there was anything on the list that they feel needs to be addressed. The Council decided to discuss any updates regarding the Wastewater Plan at the October meeting.

John asked what the status on the selection for the City Accounting system. Edie said that the process has been stalled with trying to select hardware that can handle the new software.

B. New Business

1. Heppner Citizen and Business Community Meeting

A Neighborhood Watch workshop is scheduled at City Hall on September 19th starting at 6:00 PM.

2. Local Alternative School

This was discussed at the Police Commission meeting on August 30th. The school was considering a Local Alternative School for a few of the students in Heppner. They just needed to find a location. One of the ideas was to use the old Public Works shop. It does need some work, especially the bathroom. The Council thought this was a good idea and agreed to continue to work on this.

6. MINUTES OF COMMISSION MEETINGS - For information only

7. REPORT FROM CITY ATTORNEY

Just a few sessions with the City Manager, there are no problems to report.

8. REPORT FROM MAYOR, CITY COUNCILORS – John Bowles reported about the upcoming Neighborhood Watch meeting on September 19th. They will go over, what is a Neighborhood Watch, how the program runs and works, and the do's and don'ts of the program.

9. ADJOURNMENT – Meeting adjourned at 8:05 PM