

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON
7:00 PM JUNE 11, 2018**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

ATTENDEES:

**Cody High
Edie Ball
Teresa Hughes
Corey Sweeney
Joann Burleson
Dale Bates
Adam Doherty
Bill Kuhn, City Attorney
Chad Doherty
Rusty Estes**

Absent: John Bowles

Members of the Public: Sheryll Bates, Barbara Cutsforth, Deanna Koerner, and Dave Sykes.

1. GENERAL BUSINESS

- A. Call to Order. The June 11, 2018 meeting of the City of Heppner City Council was called to order by Cody High at 7:00 PM.
- B. Pledge of Allegiance. Cody High led attendees in the Pledge of Allegiance to the Flag.
- C. Announcements – None
- D. Correspondence - None
- E. Requests
- F. Presentations
 - 1. Open bids for surplus equipment
 - a. Marty Brannon, \$25.00 for both weed eaters, \$30.00 for the chipper, \$5.00 for the AC Motor, \$15.00 for the Red Line Generator, \$20.00 for the David White Level and tripod, \$15.00 for the laser level, \$25.00 for the radial saw.
 - b. Ted Phelps, \$1,100.00 for the Ford F250 with a Fisher snow plow.
 - c. Caleb McDaniel, \$350.50 for the backhoe.

d. Trent Miles, \$600.00 for the backhoe.

Motion to accept the bids from Marty Brannon, Ted Phelps and Trent Miles by Dale Bates. Seconded by Teresa Hughes. Motion Carried.

2. COMMUNICATIONS FROM THE PUBLIC

The sidewalk sale is on Friday. Bank of Eastern Oregon will be having their annual barbeque on Friday.

3. CONSENT AGENDA

A. May 11, 2018 City Council meeting minutes

B. Approval of Monthly Bills

Bill Kuhn asked that the notes on the Mayors notepad from the Executive Session be included in the minutes.

Motion to approve the minutes and monthly bills with changes by: Joann Burleson. Seconded by: Corey Sweeney. Motion carried.

4. REPORTS

A. Fire Chief Report

2 Motor Vehicle Accidents
3 Secure Landing Zone
1 Structure Fire at Lakeview Heights
1 Lift Assist
2 Mutual Aid to lone
17 Chief calls

Rusty will be bringing information to the next meeting to surplus an old Command Vehicle. The burn ban will go in to effect before the end of the month.

B. Morrow County Sheriff's Department – Cody High read the hours report.

The hours for the month were 233 patrol hours and 359.5 total hours. There were several dog issues.

C. Public Works. Chad Doherty read the Public Works report.

Water Dept. – Located valves near the high School (Pot holed Reservoir 3 transmission line). Isolated MCSO meter for new service hook up. Weed trimmed all wells and reservoirs. Also sprayed at all wells and reservoirs.

Sewer Dept. – Cleaned the contact basins 3 times. Did 11 septic dumps. Cleaned and TV inspected the sewer line on Hager St. Cleaned and TV inspected the sewer line on Morgan St. Replaced a sewer ring and manhole at the end of Fairview Way.

Streets Dept. – Sprayed weeds around guard rails and swales. Fixed the bubble out on Chase and May St. Placed a flower basket there. Trimmed some trees on Main St. Filled in pot holes, Gale St, Willow ST, S. Main St, and around town. Installed a No Parking sign by the water sampling station on Cannon St.

Parks Dept. – Removed trees behind City kids Park. Put up the volleyball net and Soccer Goals at Hager Park. Put up the hanging baskets. Replaced a vandalized faucet at the City Park restroom. Turned on the Main St drip system.

Shop Dept. – Burned yard debris from the Community Clean-up. The locator is fixed and has been returned. Cleared out the spoils from the yard.

Other – Helped with Mustang mop-up. Chad looked at Summit Drive. It is not a matter of fixing a few potholes. It needs an overlay, Chad will try and get an estimate for it, to see if it can be done.

D. City Manager Report

Attended the WCVEDG Housing Sub-Committee. Reviewed the site plan; the next steps are to prepare bid for contractors. Miller and Sons will remove the house and any other structures on the property. Construction will start this fall. They decided against using the land near Columbia Basin because it had no infrastructure, overhead power lines and noise from the substation. The buildable lands study can help to find more properties to build on.

Volunteered at the steps on Water Street for Mustang Mop Up. The students did a great job and at City Hall two students painted the back room and did an excellent job.

Vision Software Solutions presented to the IT Committee and the Council on their software for municipalities. No decision was made. Committee member Pat Lauritsen and Edie talked with Vision Solution's IT Department on hardware. We will also want to talk to Cayuse Technologies in Pendleton about hardware.

Sherri Smith contacted Edie about the LDS Day of Service in September. Attended a Chamber Luncheon Meeting.

Attended Morrow County Citizens Economic Development Task Force meeting.
Met with the Fire Department on their budget for FY 2018-2019.

Attended WCVEDG monthly meeting and have Business Enhancement Applications for the grant available at City Hall. The Grant is for outside/exterior improvements.

Attended the Budget Committee meeting.

There was not a Utilities Meeting as it interfered with Mustang Mop-up.

Provided information to the newspaper for the Mustang mop-up article; submitted a thank you to the Junior/Senior class from the City for their community service.
Attended CIS HR roundtable with other County/City HR staff. Great discussion on issues of developing job descriptions, salary studies, equity in staffing, etc.

Continued working on the budget. The Budget Public Hearing is on June 18th at 7:00 a.m.

E. Heppner Housing Authority

Jeanne Daley resigned from the board. They are working on getting the heating system and roof projects scheduled. They are at full occupancy.

5. BUSINESS

A. Old Business

1. Discuss Park Ordinance

The Council discussed a potential park ordinance that Bill Kuhn has been working on. The park hours are 6:00 AM to 9:00 PM. It would not allow any fires. Cooking stoves or use of the barbeques in the park would be allowed. Parking trailers for special events would have to be approved by the City. The penalties would be a Class C infraction and/or exclusion from the parks for 90 days. The city will allow alcoholic beverages in the parks but will not allow public intoxication. Any use of the parks for parties or events can be approved by City Administration. The parks cannot be reserved for exclusive use but it is helpful to inform the city in case more than one group wants it for the same time. There will be an additional infraction to permanently ban repeat offenders. No signs will be allowed in parks without permission from the City.

B. New Business

1. Resolution 941-18, A Resolution Ratifying Appointments to City Committees, Boards, Commissions, and Positions.

This is to ratify Phillip Pacheo to the Housing Authority Board to replace Jeanne Daley.

Motion to approve Resolution 941-18, A Resolution Ratifying Appointments to City Committees, Boards, Commissions, and Positions by: Joann Burlison. Seconded by: Adam Doherty. Motion Carried.

2. LDS Day of Service, Heppner, September 22nd

The Church of Latter Day Saints is having a day of service in Heppner. There will be about 200 volunteers that will do work around town. They will bring their own food for the group.

6. MINUTES OF COMMISSION MEETINGS - For information only

7. REPORT FROM CITY ATTORNEY

The Healy notice has been delivered. She has 30 days to file a complaint about the cost of the property clean up.

8. REPORT FROM MAYOR, CITY COUNCILORS

Cody had a few things to discuss.

1. Warren Plocharsky commented that the City Crew is doing a good job.
2. The workday for the IGA with Morrow County is cancelled. It will be rescheduled at a later date when Carla McLane can attend.
3. There are 4 Council positions coming open this year. The filing dates are 5/30/18-8/28/18. The forms are available online, there will be copies available in the city office.

9. ADJOURNMENT – Meeting adjourned at 8:14 PM