

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON
7:00 PM AUGUST 13, 2018**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

ATTENDEES:

Cody High

Eddie Ball

Teresa Hughes

Corey Sweeney

Joann Burleson

Dale Bates

Adam Doherty

Bill Kuhn, City Attorney

Chad Doherty

Absent: John Bowles, Rusty Estes

Members of the Public: Sheryll Bates, Sharon Inskeep, Kristen Bowles, Kim Cutsforth, Jerry Healy and Deanna Koerner.

1. GENERAL BUSINESS

A. Call to Order. The August 13, 2018 meeting of the City of Heppner City Council was called to order by Cody High at 7:00 PM.

B. Pledge of Allegiance. Cody High led attendees in the Pledge of Allegiance to the Flag.

C. Announcements – An Animal Permit request has been added and Chad will talk about the Summit Drive overlay during his report.

D. Correspondence - None

E. Requests

1. Kim Cutsforth, Discuss a potential dog park.

Kim was approached to have the Howard & Beth Bryant Foundation help fund a dog park for Heppner. The best location would be the City property next to the new Fire Hall. Kim has spoken to Rusty and he is ok with it as long as he is involved in the planning process. It will require minimal maintenance if it is treated properly.

It would be completely fenced with signs on both sides and a double gate to prevent dogs from getting out when someone is entering or leaving. The estimated cost is \$8,000.00. It is very likely that there will be quite a few volunteers willing to help with getting it completed.

Motion to approve the Bryant Foundation move forward with the dog park by Joann Burleson. Seconded by Teresa Hughes.

Kim asked if the motion could include permission to look for grants for the project. Cody suggested that they let this motion fail and do a new motion to include approval to look for grants.

Motion to move forward with permission for Kim Cutsforth from the Howard & Beth Bryant Foundation to search for grants for a dog park on City property out of City Limits by the Fire Hall by: Teresa Hughes. Seconded by: Joann Burleson. Motion Carried.

2. Kim Cutsforth, Discuss potential Annexation of Riverside Avenues

Kim met with Carla Mclane regarding potential annexation of the area at the end of Riverside Avenue. This area is out of city limits but is in the urban growth boundary. Morrow County has all urban growth areas zoned as suburban residential. The city has this area zoned as Industrial. It would allow this area to actually be zoned as Industrial and helps clean up the city limits boundary line. This would only affect 4 properties other than the Fire Hall property: Devin Oil, Morrow County Grain Growers, Little League Field and one residence. This would cause an adjustment to property taxes, however since these properties are served by City utilities they pay a Right of Service fee of \$20.00 per month. Kim did research for what the impact of that would be. For example: Devin Oil would have approximately a \$93.00 difference annually. Morrow County would likely approve the annexation. The consent of the landowners would also be required. The county can send the information to the property owners if this moves forward. A public hearing would be required to start the process.

The Council approved approaching the County to move forward with annexation.

3. Danielle Hoefft, Animal Permit for 10 chickens, no roosters.

Motion to approve an animal permit to Danielle Hoefft for 10 chickens, no roosters by: Teresa Hughes. Seconded by: Corey Sweeney. Joann Burleson voted opposed. Motion Carried.

4. Jered Wicklund, Animal Permit for 2 cows and 1 goat.

No action was taken. The Council decided that the landowner should make the request for the Animal Permit.

F. Presentations

1. Howard & Beth Bryant Foundation Update

Kim wanted to update the council on what the Foundation has been doing as much of it is in the City limits. The Fit Park is complete and the ribbon cutting ceremony was last Saturday. There will be some additions to the park later. An agreement has been made with Morrow County and they are donating the Bisbee Building. At least one million dollars will be dedicated to the project. She partnered with Morrow County Health District to purchase hydraulic patient lifts for the ambulances. There was a contribution to Little League to improve the fields. A new foundation has been created. The Heppner Community Foundation which will be an operating foundation that can own the Bisbee Building. They can manage the project and do fundraisers and events. Allstott Construction got the bid for the project and it will be complete in 2019 for the centennial anniversary of the building. They will ask to share parking with the Elks, Forest Service and maybe the City as most of the events will be at night. Teresa commented that there would not be a new heating/cooling system in St. Patrick's Senior Apartments without the help of the Foundation. It also helped to build a very nice trailer that is used for events in town by Dale Bates. The Foundation has also helped Assisted Living and the City.

2. COMMUNICATIONS FROM THE PUBLIC - Sheryll Bates reported that there is a Community Meeting regarding unfavorable activity in town on August 20 at City Hall, starting at 6:00 p.m. WCVEDG received bids for the duplex project. Allstott Construction got the bid. WCVEDG is working on purchasing the neighboring property to get it cleaned up for possible future use. It is Fair and Rodeo week and the Chamber is hosting the dinner at the Beer & wine tasting event.

3. CONSENT AGENDA

- A. July 9, 2018 City Council meeting minutes.
- B. Approval of Monthly Bills

The bill from JWC is not for sweeper brooms, it is for sewer grinder brooms.

Motion to approve the minutes and monthly bills with correction by: Joann Burleson.
Seconded by: Dale Bates. Motion carried.

4. REPORTS

- A. Fire Chief Report

- 2 Motor Vehicle Accidents
- 6 Secure Landing Zone
- 1 Structure fire false alarm
- 3 Wildland Rural fires
- 3 Flare Ups
- 3 Wildland Fires in City Limits
- 1 Possible Arson Fire
- 1 Illegal Burn Barrel
- 2 Lift Assists
- 1 Mutual Assistance in Gilliam County
- 29 Chief Calls

B. Morrow County Sheriff's Department – Kristen Bowles read the hours report. There have been a handful of criminal mischief cases involving juveniles that are now closed with arrests. They are getting ready for Fair and Rodeo. She asked if there were any questions regarding the calls report.

C. Public Works. Chad Doherty read the Public Works report.

Water Dept. – Installed a new service for the food court. The water line was part of the old Public works office. Moved the water sample station from the old Public works office to the new food court meter. Completed the Consumer Confidence Report and handed out notices to the community. Installed a new Turbine motor at Well 2. Installed an 8" valve at the corner of Gilmore and Hager. Off of this valve an 8" line was tied into Gilmore St.

Sewer Dept. – Cleaned the contact basins 2 times. Did 17 Septic Dumps. Cleaned the sewer main on Hwy 207/Linden Way. Replaced the O2 sensor on the gas monitor. Completed the Discharge Monitoring Report on DEQ's new online service.

Streets Dept. – Put up Rodeo Banners. Picked up a dead deer on Riverside Ave. Swept lone Main St for their 4th of July celebration. Set up and took down the info booth for the fireworks stand.

Parks Dept. – Fertilized Heritage Plaza. Trained a new summer helper. Put in a new paper towel and toilet paper dispenser at City Park.

Shop Dept. – Ordered a fence for the City Yard. Worked on clearing the area for the City Yard Fence.

Other – Hired Zavier Glover to finish the mowing season and possibly continuing on Friday's throughout the school year. Chad got a quote on a flatbed for the Gray Dodge. The cost would be between \$4,200.00 to \$4,400.00 and would be interchangeable to a new pickup in the future. The Council approved getting the

flatbed installed. Pioneer Construction's quote for a 2" overlay on Summit Drive is \$10,325.00.

D. City Manager Report

Attended the CIS Open Enrollment Review and Meeting. Notified the Council and members of the Planning and Zoning of the upcoming meeting on the TSP draft. The meeting was well attended and there were good comments especially about Gale Street needing bump outs at Church, Center and Baltimore Streets. The idea is to slow down traffic.

Discussed new hardware for city offices with Cayuse Technologies and hope to have an exact price estimate soon. Also, Vision Solutions accounting software does not include cloud storage which affects the hardware we will require.

Met with Doug Ferguson on SCA applications; Doug and Edie also met with Matt Scrivner, Morrow County Public Works Director, on doing the asphalt overlay for the City on South Court Street which is our open SCA grant. The estimated price for doing the project on South Court from the County which is \$66,000.00 and is under the City's estimated price of \$75,000.00 in the grant application. Public Works would be assisting with preparation; raising manholes if needed, etc.

Received payment from the School District for the 99' Fire Truck.

Received payment from Tareena Healy for the property cleanup.

Attended the Chamber Luncheon Meeting – County Commissioners reviewed ideas for building plans on their new building project.

Attended WCVEDG Housing meeting to discuss additional properties for future duplexes.

Unfortunately was unable to attend the Morrow County Economic Development Group meeting, formerly MCCEDTF, and attempted to participate via speaker phone, but the connection was bad and couldn't hear all that was said. Judy Moore, CEDS, facilitated the group on what is good/bad in each community.

There are three applicants for the open position in the City office.

E. Heppner Housing Authority

The heating/cooling system is finally in. The emergency door is out of order as there are issues with the support timbers underneath. This will be repaired by next week. There is one vacancy and a couple of applications.

5. BUSINESS

A. Old Business

1. Healy Property Update

This was discussed in the City Manager's report.

2. Draft Park Use Permit

The draft permit for park use was presented to the Council. There is a line that asks if the applicant will be exceeding the noise ordinance. It is suggested to expand on that in the permit or provide a copy of the noise ordinance to the applicant.

3. LDS work list

The Council discussed the possibility of having the LDS group clean branches and debris from the creek. There could be trespassing issues regarding private property along the creek. Even though it really needs attention it may not even be something that they are allowed to do. Morrow Soil and Water Conservation District may be able to help answer some of these questions.

4. ODOT, Traffic Decision Report – Court Street

There was a report from ODOT regarding the visibility issue on Court Street. At a TSP meeting there was discussion about the possibility of putting in a stop sign on North Court. ODOT did not want to put in a stop sign as it is a State Highway. They have painted center lines and will put in fog lines.

B. New Business

1. Resolution 947-18, Small City Allotment

This Resolution is an application for an asphalt overlay on Green, Cannon, and Matlock Street.

2. Resolution 948-18, Small City Allotment

This Resolution is for an application for asphalt overlay for Morrow Street, and Thompson Avenue including the Helipad.

Resolutions 947-18 and 948-18 are to approve applications for the City to receive state funding for road projects. Mike Barry suggested that the Cities in region 5 put in two applications this year as this sends a message to the state to let them know that there is a lot of work to do in rural communities.

Motion to approve Resolution 947-18 and Resolution 948-18 for Small City Allotment by: Corey Sweeney. Seconded by Joann Burleson. Motion Carried.

3. Public Meeting at City Hall August 20, 6:00 p.m.

Cody encouraged everyone to attend the meeting. Sheryll asked if people could RSVP to her if they are coming.

4. Morrow County Public Works Intergovernmental Agreement Discussion – SE Court Street.

An agreement was signed in 2010. This agreement was good for 10 years. This allows the City and County to help each other out with projects. The County may be able to help the City with street repairs on South Court Street.

6. MINUTES OF COMMISSION MEETINGS - For information only

7. REPORT FROM CITY ATTORNEY

Not much to report, just normal communications from the City Manager.

8. REPORT FROM MAYOR, CITY COUNCILORS – Someone has reported that there may be people living in a few of the local businesses. It was questioned whether this is allowed in a commercial zone. Cody asked how the City should go about finding out if there were people living in the businesses and address the clutter in front of The Healing Shelf on Main Street. The sheriff's office will send a deputy out to check in to it.

August 28th is the last day to file to run for Council. There are four seats up for re-election.

9. ADJOURNMENT – Meeting adjourned at 8:55 PM