

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON
7:00 PM OCTOBER 8, 2018**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

ATTENDEES:

**Cody High
Edie Ball
Corey Sweeney
Joann Burleson
Teresa Hughes
Dale Bates
John Bowles: by phone
Adam Doherty
Bill Kuhn, City Attorney
Chad Doherty
Rusty Estes**

Absent: None

Members of the Public: Sheryll Bates, Sharon Inskeep, Jim Kindle, and Dave Sykes.

1. GENERAL BUSINESS

- A. Call to Order. The October 8, 2018 meeting of the City of Heppner City Council was called to order by Cody High at 7:00 PM.
- B. Pledge of Allegiance. Cody High led attendees in the Pledge of Allegiance to the Flag.
- C. Announcements – None
- D. Correspondence - None
- E. Requests
 - 1. Animal Permit – Natasha Muniz

Natasha Muniz is requesting an animal permit to allow her to keep one cow at 380 W Union Street. They would like to raise a steer for butcher. It would eat the weeds on the lot and get supplement feed as needed until it is time to be butchered.

There was no action, the permit was not granted.

F. Presentations

- 2. COMMUNICATIONS FROM THE PUBLIC** – Sheryll Bates said that the Chamber of Commerce Candidates Forum is next Thursday. Greg Smith will be there to talk about Measures 103 and 104. The Heppner Community Pride meetings are being coordinated. .

3. CONSENT AGENDA

- A. September 10, 2018, 2018 City Council meeting minutes.
B. Approval of Monthly Bills

Cody asked about the bill for Pioneer Construction for \$12,875.00, \$10,000.00 of this was for Summit Drive. The rest was for patching a few spots on Hager and Gilmore St.

Motion to approve the minutes and monthly bills by: Joann Burleson. Seconded by: Dale Bates. Motion Carried.

4. REPORTS

- A. Fire Chief Report

4 Motor Vehicle Accidents
8 Secure Landing Zone
1 Rural Wildland Fire
1 Rural Structure Fire
1 Mutual Aid to lone
1 Bonfire call
26 Chief Calls

Rusty announced that the Burn Ban has been lifted. Burn Permits are \$5.00 they are good from the opening of the burn season in the fall, until the Burn Ban in the summer. If someone has previously purchased a permit, it is no longer valid and they need to get one for the current burn season.

- B. Morrow County Sheriff's Department – John Bowles read the Sheriff's Report. There were 519 hours for September. Neighborhood Watch is going well. Several people are signed up already. A couple of the juveniles that were causing problems are no longer in the community. This has made a difference. They have given a lot of warnings about dogs, so it is time to start getting stricter and start giving citations for dogs at large. It would be a good idea to get a story in the paper about the dog issues.

C. Public Works. Chad Doherty read the Public Works report.

Water Dept. – Fixed a meter stop on Skyline Drive. Repaired a broken service line on a Wilkenson Ranch home.

Sewer Dept. – Cleaned the contact basins twice. Did 16 septic dumps. Finished hauling Biosolids. Hauled 442 loads for a total of 160,500 gallons. We usually haul about 4 loads a day.

Streets Dept. – Removed a dead deer from May Street. Took out trees on Alfalfa Street Bridge that were hanging over on the roadway.

Parks Dept. – Fertilized the downtown hanging baskets twice. Continued to mow the City Parks. Irrigation has been turned off at most of the parks.

Shop Dept. – Spent multiple days putting up the fence at the City Yard. There is just a little bit of tension wire left to be installed. Spent multiple days hauling off spoils and garbage from the City Yard.

Other – Chad reminded everyone that now is the time to insulate water meters.

D. City Manager Report

Had a telephone conference on the upcoming TSP public meeting with engineers.

Attended a CAPECO Meeting

Discussed insurance with CIS

Provided support to the Sheriff Office for the Neighborhood Watch Workshop.

Coordinated CDL Training on Random Drug Testing by CIS Public Works.

Attended STIF (The Loop) Advisory Committee Meeting.

Conference call with Pat Lauritsen, Edie and Nic at Cayuse Technologies on computer hardware.

Attended the Housing Authority Meeting

Attended the Morrow County Economic Development Group Meeting

Attended Regional City Managers Meeting

Attended the Chamber Luncheon Meeting

Dale asked how the computer project was going. Edie said that they are getting closer to making a decision on the hardware and there will be an IT Committee meeting on October 23rd.

E. Heppner Housing Authority

The meeting was held today. They met with a new management company. This company has taken over several of Cascade Managements properties. They are about the same cost and are approved by the state. They will be able to bank locally and get financial information much faster and easier.

They are changing elevator service companies.

There is one vacancy and there are several applications for it.

5. PUBLIC HEARINGS

1. Continuation of Ordinance 582-18, An Ordinance Amending the Titles 10, 11, and 12 of the Heppner City Code Relating to Transportation and Land Use Planning, and Adopting a new Transportation System Plan.

A. Open Public Hearing at 7:26

No public comments.

B. Close Public Hearing at 7:27

C. Council Comments and Discussion

The Planning Commission recommended approving the TSP plan with a few corrections. A few of the street names need to be corrected to match the boundaries of the projects. Project 6, Page 5 should be modified so that the description correctly references the project boundary. Willow Street to Water Street should be corrected to Water Street to Hinton Street. Page 17 suggests constructing a new sidewalk on the West side over Willow Creek, extend the side walk on the East side over Willow Creek. They recommend changing the priority of the Gale Street project from medium to high. Project 24, add a crosswalk in front of Canyon Drive, may need altered for safety and making sure it is ADA compliant.

D. Council Action

Motion to approve Ordinance 582-18, An Ordinance Amending the Titles 10, 11, and 12 of the Heppner City Code Relating to Transportation and Land Use Planning, and Adopting a new Transportation System Plan with recommended changes by: Joann Burleson. Seconded by Dale Bates. Motion Carried

The City is required to have a party to celebrate the adoption of the TSP plan. The Council discussed when would be a good time and what they should do. It was decided to have an open house celebration on October 24th from 4 to 6 PM. Cookies and drinks will be served.

6. BUSINESS

A. Old Business

1. Goals Review

a. Wastewater Plan Update

Construction plans are due by January 2021 to be completed by 2023. Lagoons are the best solution as DEQ has recommended that the City try to get completely away from discharging into the creek. Doug Ferguson will be here next week, he has done lagoons before. He will look at the Kinzua property that is a possible location.

b. Conference Room Repair

Chad and Mickey looked at the front corner in the meeting room. Water is seeping into the wall from the sidewalk outside which is higher than the corner of the building. The wall needs to be sealed to prevent further damage.

c. City Website

The City website has been updated. This was started 2 years ago by Intermountain ESD when they had to update the server. We were not aware that they were doing it until they contacted us to say that it was done. Some of the Council minutes were deleted during the update and need to be added back in. There was no extra charge for the update. The link for the online City Code also needs to be updated with Sterling Codifiers.

B. New Business

1. South Court Street asphalt overlay \$66,655.34

The original estimate was for \$75,000.00, \$50,000.00 of this was from a Small City Allotment Grant. The additional \$16,655.34 will come out of the Street Fund. Morrow County Public Works did the paving which saved a lot of money.

7. MINUTES OF COMMISSION MEETINGS - For information only

8. REPORT FROM CITY ATTORNEY

He spent some time reviewing the TSP Plan. He has concerns about traffic issues if the Grade School is moved up with the High School in the future.

9. REPORT FROM MAYOR, CITY COUNCILORS

Cody has been told that there are animals in town that are considered to be dangerous according to City Code. Keeping an unlicensed or unpermitted animal is subject to a Class B infraction.

10. ADJOURNMENT – Meeting adjourned at 8:09 PM

11. EXECUTIVE SESSION ORS 192.660(1)(i) TO DISCUSS AN EMPLOYEES EVALUATION