

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON
7:00 PM April 9, 2018**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

ATTENDEES:

**Cody High
Edie Ball
Teresa Hughes
Corey Sweeney
Joann Burleson
Dale Bates
Adam Doherty
John Bowles
Bill Kuhn, City Attorney
Robert Whalen
Rusty Estes**

Absent: Chad Doherty

Members of the Public: Sheryll Bates, Sharon Inskeep, Ed Howard, and Dave Sykes.

1. GENERAL BUSINESS

A. Call to Order. The April 9, 2018 meeting of the City of Heppner City Council was called to order by Cody High at 7:00 PM.

B. Pledge of Allegiance. Cody High led attendees in the Pledge of Allegiance to the Flag.

C. Announcements – None

D. Correspondence

E. Requests

1. Pat and Carl Lauritsen, Animal permit for 10 chickens

Motion to approve an animal permit for Pat and Carl Lauritsen for 10 chickens and no roosters by: Teresa Hughes. Seconded by: Adam Doherty. Joann Burleson voted opposed. Motion Carried

2. PrineTIME Internet Solutions

Ed Howard who works at PrineTIME wants to get some sort of franchise agreement with The City. They have an agreement with the City of Prineville where they help them hang flags for events and provide them free internet, in exchange for easements etc. They do not pay franchise fees. They want to expand in Heppner and they would like some form of formal agreement. The Council asked to see the agreement that they have with Prineville. The PrineTIME signal gets here through Windwave and they pay franchise fees to Heppner. They have not ran any wire in town and they may not ever do that but they want to have some sort of agreement just in case.

F. Presentations – None

2. COMMUNICATIONS FROM THE PUBLIC - None

3. CONSENT AGENDA

A. March 12, 2018 City Council meeting minutes

B. Approval of Monthly Bills

Motion to approve the minutes and monthly bills by: Joann Burlison. Seconded by: Corey Sweeney. Motion carried.

4. REPORTS

A. Fire Chief Report

- 3 Motor vehicle accidents
- 3 Secure landing zone
- 2 False alarms
- 2 Lift assists
- 1 Structure fire in Heppner
- 1 Structure fire in Lexington
- 15 Chief calls

B. Morrow County Sheriff's Department – John Bowles read the hours report.

The total hours were 376.50. They have been busy with a variety of calls. There is a BMX event on May 5th in Lexington and there will be bicycle, ATV and Marine safety and they will be giving out helmets.

C. Public Works. Robert Whalen read the Public Works report.

Water Dept. – Completed the yearly backflow report for the state of Oregon. Moved a meter location for the homeowner at 275 Baltimore St. Installed a new 2" water service for the Park District.

Sewer Dept. – Cleaned sewer behind the downtown businesses. Cleaned the sewer on Hager Street. Did 13 septic dumps. Cleaned the contact basins once. Cleaned the Golf Course storage tank for Irrigation season. Finished the Riverside cleaning with the lines at the Waste Water Treatment Plant.

Streets Dept. – Swept around town twice. Painted the shamrock. Set up and took down the Information booty for the St. Patrick's Celebration. Set up and took down the parade barricades. Set out the Irish flags and Leprechaun signs. Removed the sander and plow from the Ford F350. Filled in pot holes around town. Put up the Irish Family banners.

Parks Dept. – The crew got the spray truck ready for spring. Started mowing and fertilized Heritage Plaza.

Shop Dept. – Removed the brick and fence in the food court for the new pavilion. Installed a water line for future use in the food court.

Other – Mickey and Chad attended conference in Sunriver.

C. City Manager Report

Had a meeting with Al Osmin about spraying the weeds at the old City dump. Al has sprayed weeds there for a number of years.

Had a meeting with Corey Sweeney and Tom Gonty.

St. Patrick's Day Celebration – Did the welcome at the Irish Coffee Event on behalf of the Mayor, City Council and Citizens of Heppner.

Attended the Morrow county Natural Hazards Mitigation Plan Steering Committee.

Intermountain ESD reviewed the computer hardware for an upgrade that would be sufficient for the new accounting program.

Met with Kimberly Lindsay from Community Counseling to discuss right-of-way responsibilities.

Went to all of the City Parks with Joanne Burlison to review and list the work chores for Public Works.

Attended Senator Wyden's Town Hall Meeting in Boardman.

Attended the St. Pat's Committee wrap up meeting.

Attended the Chamber Luncheon, OSU-Extension gave a presentation on programs and upcoming ballot measure to create a service district.

The contract from Ferguson Engineering, it has been sent to Bill Kuhn and he made some suggestions to be put in to the contract and it will be sent back to Ferguson.

D. Heppner Housing Authority

There wasn't a quorum for the April 2nd meeting so it was held today. They are receiving a check this week that will go towards repairing the third floor heating system. They are having trouble with water in the basement. They are waiting on better weather to get the roof done. There is one vacancy but they have an application for it.

5. BUSINESS

A. New Business

1. Advantage Dental propane tank

Advantage Dental needs to replace their heating system. Propane is one of their only options. They don't have a big enough footprint of land to install propane tanks as they have to be at least 10 feet from a building. They need permission to place tanks on city property. It will most likely be trenched across the alley and the tanks would be near the public works shop buildings. The work will be in either May or June.

Motion to allow Advantage Dental to set propane tanks on city property work with approval of the City Manager and the Public Works Director by: Corey Sweeney.
Seconded by: Teresa Hughes.

2. Bulk water sale to Town of Lexington

The Town of Lexington is relining their water storage tank. The project will take about 4 to 6 weeks. They have a temporary storage tank for the residents use but they need additional water for livestock. They want to purchase water from Heppner. They are not sure yet how much water they will need or how they will get it. No one from Lexington was present to answer questions. The City has a bulk water rate of .0126 per gallon at a minimum of \$25.00.

Motion to approve selling water to Lexington at a bulk rate by: Dale Bates.
Seconded by: Corey Sweeney. Adam Doherty voted opposed as he feels that the Council needs more information.

3. Morrow County \$38,651.00 grant discussion

The City received \$38,651.00 from Morrow County at the beginning of last year. Morrow County asked that the cities explain how they spent the money or plan to do with the money. It does not have to be spent right away; it can be saved for a special project. The money could be saved to be applied to replace the sewer line during the Gale Street project. The Council agreed to save this money for the project. Edie will inform Morrow County.

4. Ad Hoc Committee Appointments for City Hall Computer system.

The City needs to upgrade the computers in the office so that they can handle a new accounting system. Intermountain ESD did an evaluation of the equipment and it would be very expensive. Edie spoke with Pat Lauritsen who suggested that the City create an Ad Hoc Committee to help to find a less expensive option. Pat Lauritsen, Shawn Cutsforth, Dale Bates, John Bowles, Cody High have agreed to serve. Chad Doherty would also be a member.

Motion to approve Resolution 936-18, A Resolution Creating an Ad Hoc Information Technology Committee by: Adam Doherty. Seconded by: Joann Burleson. Motion Carried

B. Old Business - None

6. MINUTES OF COMMISSION MEETINGS - For information only

7. REPORT FROM CITY ATTORNEY

He has been working on the Ferguson contract. He has also been working on a right-of-way agreement with Community Counseling. He gave copy of the draft Ordinance for trespassing people from City Parks. The final draft will be discussed at the May meeting and the public hearing will be in June.

8. REPORT FROM MAYOR, CITY COUNCILORS - None

9. ADJOURNMENT – Meeting adjourned at 8:13 PM

10. EXECUTIVE SESSION ORS 192.660(1)(i) TO DISCUSS AN EMPLOYEES EVALUATION