

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON
7:00 PM January 8, 2018**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

ATTENDEES:

Cody High

Edie Ball

Teresa Hughes

Corey Sweeney

Dale Bates by phone at 8:00 PM

Adam Doherty

John Bowles

Chad Doherty

Rusty Estes

Bill Kuhn, City Attorney

Absent: Joann Burleson

Members of the Public: Jim Healy, Tareena Healy, Sheryll Bates, Jay Keithley, Mike Barry, Carla McLane, Bruce McLane and Dave Sykes.

1. GENERAL BUSINESS

A. Call to Order. The January 8, 2018 meeting of the City of Heppner City Council was called to order by Cody High at 7:00 PM.

B. Pledge of Allegiance. Cody High led attendees in the Pledge of Allegiance to the Flag.

C. Announcements – None

D. Correspondence

E. Requests - None

F. Presentations – None

2. COMMUNICATIONS FROM THE PUBLIC – Sheryll Bates said that Town and Country nominations are still open and are due by Friday January 12th.

3. CONSENT AGENDA

- A. December 11, 2017 City Council meeting minutes.
- B. Approval of Monthly Bills

Motion to approve the minutes and monthly bills by: Corey Sweeney. Seconded by: Adam Doherty. Motion carried.

4. REPORTS

- A. Fire Chief Report – Rusty read the Fire Chief report for the year of 2017.

- 31 motor vehicle accidents
- 32 secure Landing zone
- 13 wildland Fires out of city limits
- 3 wildland Fires in city limits
- 4 flu fires
- 6 structure fires in city limits
- 1 structure fires out of city limits
- 14 ambulance assists
- 0 floods
- 9 false alarms
- 2 rescues
- 1 haystack fire
- 1 explosion
- 2 rekindles
- 4 vehicle fires

352 Chief Calls

Mutual Aid:

- 4 lone
- 1 Gilliam County
- 1 Hermiston
- 1 Lexington

127 Total Page Outs

The new Fire command vehicle has arrived

- B. Morrow County Sheriff's Department – John Bowles read the hours report. There were no questions.

C. Public Works. Chad Doherty read the Public Works report.

Water Dept. – Repaired broken curb stops on a water meter at 320 S Court Street. Repaired the broken water test station. Responded to a frozen water meter at 565 Elder. Replaced a water meter at 610 N Main St. Responded to two emergency water shut offs.

Sewer Dept. – Did 8 septic dumps. Cleaned the contact basins once.

Streets Dept. – Had one snow event over Christmas weekend. De-iced hills on multiple occasions. Hauled off a dead deer to the ODOT yard.

Parks Dept. – Fixed heaters at the City Park restroom. Removed graffiti from the City Park restroom.

Shop Dept. – Received the new Vactor Truck! Justin Reed from ODOT helped train us on how to excavate with the new truck. Painted the floors in the new office. Put up some new cabinets in the office. Moved into the new office! Changed the oil in the 2012 Dodge pickup, F350 sander, and F450 utility truck.

Other – Worked a few days at the Healy properties. Filled dup one roll off dumpster. There are a few more days of work left there. Cars still need to be removed.

Cody asked about the dent in a Public Works vehicle and if it is going to get repaired. Chad said he will if that is what the Council wants. He will get an estimate to repair the damage.

C. City Manager Report

Attended the Heppner Chamber Board meeting.

Met with City staff in Athena to review the software they use for accounting, "Vision Solutions for Municipalities," and it was very good. Planning to look at another municipal accounting software program.

Met with Dave Fowler and Joann Bureson on the covered structure design for the Mini Park.

Attended the Chamber lunch meeting.

Attended the Morrow County Citizens Economic Development Task Force meeting. Reviewed the draft of buildable lands.

Attended the Personnel Committee meeting. Reviewed the Finance Officer position. Description and deadline for applications is February 1st. Salary is \$20 to \$23 per hour.

Set up payroll to a 26 pay period per year system that begins this month. Also the City budgets for overtime so by law we have to pay overtime when it is earned.

Business Oregon Meeting with Lexington and Lone regarding the South Morrow County Regional Wastewater System.

Volunteered at the Heppner Chamber Christmas Event

D. Heppner Housing Authority

The new fire suppressant system was installed. The Kilkenny Foundation donated \$5,000.00 towards the roof project. The leak by the back door has been taken care of, it was coming down from a third floor apartment. They are 100% full.

5. BUSINESS

A. New Business

1. Mike Barry, ODOT Agreement on 3 million dollars for street projects

Mike Barry addressed the council regarding the money Heppner will receive from House Bill 2017, transportation funding bill. Heppner has received 3 million dollars for street improvements. This money is part of the highway trust fund and has to be spent on roads, storm drains and sidewalks. It cannot be spent on sewer lines unless the project impacts the line which is not likely to happen. It is a reimbursement program, the bills will be submitted to the City who sends it to ODOT who will then reimburse the City for the costs. The projects should be done by the end of 2020. There is a list of projects but there will not be enough to get them all done. Gale Street, Chase Street, Center Street, Church Street, Summit Drive, Morgan Street, Willow Street, South Main Street, Willow View, and Jones Street are on the list. Gale and Chase are the priorities. When the streets are repaired the City wants to make sure that the infrastructure is also updated to get everything done right the first time and to avoid cutting up a new street to make repairs later on. Cody said that we owe our local Representative a big thank you for fighting to get us this money.

2. Carla McLane, Morrow County Buildable Lands

There is a housing shortage in Heppner. It is hard to improve the workforce when you try to bring someone here for a job and there is no place for them to live. The Morrow County Citizens Economic Development Task Force has been discussing this for about 3 years. They are doing a buildable lands inventory and housing analysis. This would be a complete county process, involving every community. Morrow County has put aside money for planning projects involving housing. They are looking for contributions from the communities as well. Willow Creek Economic

Development Group is working on getting some duplexes built in Heppner on some land that is currently owned by Columbia Basin Electric Co-Op. If this works they may look for more buildable land to replicate this.

3. Resolution 932-18, A Resolution Ratifying Appointments to City Committees, Boards, Commissions and Positions.

This is a yearly resolution to appoint and approve members to the City's Committees, Boards, Commissions and Positions.

Motion to approve Resolution 932-18, A Resolution Ratifying Appointments to City Committees, Boards, Commissions and Positions by: Adam Doherty. Seconded by: Teresa Bedortha. Motion Carried.

B. Old Business

1. 475 and 495 Water Street properties update

Public Works has about 30 hours of labor on the properties, and they are almost done. There are some things that still need to be done at 475 Water Street and there are a few vehicles that still need to be removed. The completion depends on the vehicle removal. Jim Healy is concerned about the City entering the shed at 475 Water Street. Although the City has not entered the shed, doesn't think the city has the right to go in the building that is used as storage from a previous renter. If it is full of garbage, it should be removed. Jim and Tareena do not want to pay for the removal of someone else's belongings. They would rather get rid of it themselves. There are still three vehicles and a motor home, a camper full of garbage, a small pile of garbage at 475 Water Street, these things are a bigger concern for the council. The City will have the motor home and two other vehicles removed as soon as the ground dries up a little, as they do not want to cause further damage to the property. At that time they will remove the camper that is full of garbage if it is still there. The pickup is Tareena's and she will work to get it either licensed or removed.

2. Regional Wastewater Solutions

Eddie handed out an email from Melisa Drugge from Business Oregon. They want to help to get the feasibility study for the shared wastewater system. Melissa wants to see if Morrow County or WCVEDG may want to be included in this project. The City did not get the DLCD grant. The City can file for another extension with DEQ, Eddie is working on that. Business Oregon has indicated that there is a program where each of the three cities involved in the shared system can get as much as twenty thousand dollars for a feasibility study at a combined amount of sixty thousand.

6. MINUTES OF COMMISSION MEETINGS - For information only

7. REPORT FROM CITY ATTORNEY – He has been mostly working on nuisance abatement.

8. REPORT FROM MAYOR, CITY COUNCILORS – Goal Setting meeting is Thursday February 22nd starting at 11:00 AM.

9. ADJOURNMENT – Meeting adjourned at 8:36 PM