

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING  
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON  
7:00 PM November 13, 2017**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

**ATTENDEES:**

**Cody High  
Edie Ball  
Joann Burleson  
Corey Sweeney  
Dale Bates  
Adam Doherty  
Teresa Hughes  
John Bowles  
Chad Doherty  
Rusty Estes  
Bill Kuhn, City Attorney**

**Absent: None**

**Members of the Public: Richard Stoddard, Sheryll Bates, Deanna Koerner, Jim Healy, Kim Cutsforth and Dave Sykes.**

**1. EXECUTIVE SESSION ORS 192.660 (2)(b) POSSIBLE DISCIPLINE OF PUBLIC EMPLOYEE**

**2. GENERAL BUSINESS**

A. Call to Order. The November 13, 2017 meeting of the City of Heppner City Council was called to order by Cody High at 7:00 PM.

B. Pledge of Allegiance. Cody High led attendees in the Pledge of Allegiance to the Flag.

C. Announcements – None

D. Correspondence

E. Requests - None

F. Presentations – None

**3. COMMUNICATIONS FROM THE PUBLIC - None**

#### 4. CONSENT AGENDA

- A. October 9, 2017 City Council meeting minutes.
- B. Monthly Financial Statement
- C. Approval of Monthly Bills

Motion to approve the consent agenda by: Dale Bates. Seconded by: Corey Sweeney. Motion carried.

#### 5. REPORTS

- A. Fire Chief Report – Rusty read the Fire Chief report.

- 1 Mutual aid to Lexington
- 4 Motor vehicle accidents
- 5 Secure Landing Zone
- 1 Lift Assist
- 1 Wildland fire in city limits
- 2 Wildland fires out of city limits
- 36 Chief Calls

- B. Morrow County Sheriff's Department – John Bowles read the hours report.

Corey asked why there were so many hours. John said that they have been very busy the last month.

- C. Public Works. Chad Doherty read the Public Works report.

Water Dept. – Insulated the City Water Meters. Worked on installing a waste discharge line at Well #5.

Sewer Dept. – Did 8 Septic dumps. Cleaned the contact basins once. Installed a new inflow meter at the waste treatment plant. Had an emergency repair of a section of sewer pipe on Hwy 206/207. Replaced about a 10' section of sewer pipe on HWY 206/207. Robert attended a net DMR class for DEQ. (Discharge Monitoring Report) Hauled biosolids for an additional 4 days this month. We hauled out 80,500 gallons total.

Streets Dept. – Trimmed trees on Main Street and by the Baltimore Street pedestrian bridge. Swept Main Street and leaves once.

Parks Dept. – Took down the hanging baskets. Picked up leaves at City Park. Installed a new section of the slide at City Park. The broken spring toy at Hager Park was removed and the new part is on its way.

Other – Hauled off spoils from the yard. Cleaned debris and garbage from overstock at the yard. Installed drywall, mud and tape at the new shop. Repaired the toilet in the City Hall men's room. The new Vector truck is getting repairs and paint and will be shipped Thanksgiving week.

Adam asked about the Community Cleanup is just for City residents or for just anyone. Someone from out of town dumped a huge truck load there. It is intended to clean up the City and should not be used by someone from out of city limits. Next time we will include in the advertising that it is for city residents only, hopefully that will help.

#### D. City Manager Report

Attended the Heppner Chamber Board meeting.

Met with high school students to review their ideas and designs for a shelter in the Mini Park.

Attended two chamber luncheon meetings.

Attended the Housing Authority meeting at the St. Pat's Senior Center. The two vacant apartments will be occupied at the end of the month.

The TSP Stakeholder Kickoff meeting and Walk-About Curbside Chat were well attended. Also it was terrific to see everyone stayed past their lunch hour as it was a 2 hour presentation. The walk-about was led by the mayor and was very nice with lots of input given to the engineers that they will need to have as we go forth with developing the transportation plan. The next meeting is on November 29<sup>th</sup>. The engineers will meet with 6<sup>th</sup> graders and High School students during student lunch hour and then at 4:00 to 6:00 pm. The Advisory Committee will be meeting at City Hall with the engineers. Thanks to the Gazette Times for coverage.

Attended the Northeast Oregon Region 7 meeting in Elgin. The topic was workforce housing shortage. Sam Stradley, Umatilla County Housing Authority, reported on their housing efforts. They also serve Morrow, Gilliam and Wheeler Counties. All communities attending the meeting have housing shortages.

Personnel Committee met to begin the update on the Personnel Policies. Discussed biweekly pay and direct deposit; organizational chart: exempt and nonexempt employees. Provided copies of current personnel policies for committee to review for the next meeting.

Completed the grant application on behalf of Heppner, Lexington, and Lone regional wastewater system. Letters of support were included from each community. Discussions at the Lexington and Lone City Council meetings were very positive. DLCD

is currently reviewing the applications and we should hear something at the end of November.

FEMA Conference Call with Cody was a start in discussing our floodplain maps. Unfortunately Edie's computer could not open the maps that were sent via email.

Attended SCVED, Housing Authority, Beautification, Police Commission, and Planning Commission meetings.

Received a payment of \$3169.14 from marijuana sales, no other payments will be received as Heppner opted out of allowing any marijuana sales facilities.

At the November 6<sup>th</sup> Planning Commission meeting a 6' metal rail fence on Court Street and a 2 bay carport with a 3' setback on Morgan Street were both approved.

#### E. Heppner Housing Authority

They are working on getting money to replace the heating system on the third floor. It is still working but needs to be replaced. There are two vacancies that will likely be filled by the end of the month.

## 6. PUBLIC HEARINGS

### A. Supplemental Budget Hearing for Combination Vector Truck

Cody read the Resolution for the Supplemental Budget.

#### 1. Open Public Hearing at 7:17

No public comment

#### 2. Close Public Hearing at 7:17

#### 3. Council Comments and Discussion

This is a supplemental budget for the \$20,000.00 that the City will receive from the Howard & Beth Bryant Foundation to help purchase the Combination Vector truck.

#### 4. Council Action: Motion to approve Resolution 930-17, A Resolution approving the adoption of a Supplemental Budget of the 2017-2018 Budget by: Joann Burlison. Seconded by: Teresa Hughes. Motion Carried

## 7. BUSINESS

### A. New Business

1. Heppner Housing Authority Grant through the City of Heppner

The St. Pat's Apartments needs a new roof. The Howard & Beth Bryant foundation will contribute \$20,000.00. Kim Cutsforth will help them with a Wildhorse grant for the balance. The money from the Bryant Foundation can go directly to the Housing Authority. The grant from the Wildhorse Foundation would need to be ran through the City as the grant requires an audited financial statement. The Housing Authority does not have this.

Motion to allow Kim Cutsforth to write a \$20,000.00 grant for the City of Heppner from the Wildhorse Foundation to repair of the roof at the St. Patrick's Senior Apartments by: Corey Sweeney. Seconded by: Joann Burleson. Motion Carried.

Kim informed the council that the Bryant Foundation will be giving an additional \$6,500.00, to the Fire Department to purchase a new Jaws of Life.

2. Surplus Sewer Jet Truck

Council approval is needed to allow the old Sewer Jet truck to be declared surplus property and be either sold or scrapped.

Motion to declare the old Sewer Jet truck to be surplus property by: Corey Sweeney. Seconded by: Teresa Hughes. Motion Carried.

3. Resolution 931-17, A Resolution changing the Appointments of the Police Commission from Three to Five Members

The Police commission is three members. It has been difficult to get a quorum and impossible to have a meeting. If it is changed to a five member Commission, they could still have a meeting if two people were not able to attend a meeting. The appointments are made by the Mayor. One member recently resigned. Cody is working on finding people to serve on the Commission. The Commission would consist of five members and a representative from law enforcement. John said that it is important to find people who want to be on there and actively participate.

Motion to approve Resolution 931-17, A Resolution changing the Appointments of the Police Commission from Three to Five Members by: Joann Burleson. Seconded by: Adam Doherty

## **B. Old Business**

1. 475 and 495 Water Street properties update

There hasn't been that much progress in the last 30 days. Edie requested that the deputy go check it out and give her a report, but he got tied up at a call and didn't get it turned in yet. Six vehicles were removed last week. There is still the problem of people that have their belongings stored there. They have not removed them and have gone over there and scattered them around again. Jim Healy is still working on purchasing the property. This would make it easier to trespass the people that are causing problems. The Council discussed what the end result should be and if they should allow another 30 day extension. Jim asked if the rest of the city residents are held to the same standards. Kim Cutsforth commented that there is a list of things in the code book that are not allowed in the City. No property in the city is exempt from those standards. The point where the property would be taken off the threat of lien is when the issues listed on the Resolution that declared the property to be a public nuisance are resolved. Most of the enforcement is based on complaints, and this property has had many. The effort to clean up the property is appreciated. The council needs a report and photos from the sheriff's office at the December meeting.

Motion to give a thirty day extension by: Dale Bates. Seconded by: Corey Sweeney. Motion Carried.

2. Copy of Resolution 928-17

This is for information only. This is the Resolution that was requested by the Extension Office. Even though the council does not endorse the Resolution, it allows the voters to decide if tax dollars should be taken away from the city to be used to form their own district.

**8. MINUTES OF COMMISSION MEETINGS** - For information only

**9. REPORT FROM CITY ATTORNEY**

His efforts this month are being discussed during executive session.

**10. REPORT FROM MAYOR, CITY COUNCILORS** - None

**11. ADJOURNMENT** – Meeting adjourned at 7:52 PM

**12. EXECUTIVE SESSION ORS 192.660 (2)(b) POSSIBLE DISIPLINE OF PUBLIC EMPLOYEE**

**13. RESUME SESSION** – Regular session was called to order and the council voted to accept Judy Healy's immediate resignation 6 to 1, Cody High voted opposed. The council instructed Edie to prepare for hiring a replacement.

**14. ADJOURNMENT** – Meeting adjourned