

**MINUTES OF THE CITY OF HEPPNER SPECIAL CITY COUNCIL MEETING
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON
7:00 AM JUNE 18, 2018**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

ATTENDEES:

Mayor, Cody High

Edie Ball

Teresa Hughes

John Bowles

Joann Burlison

Adam Doherty

Dale Bates (arrived at 7:05)

Chad Doherty

Absent: Corey Sweeney

Members of the Public: Janette Eldrige, Sharon Inskeep

1. GENERAL BUSINESS.

A. Call to Order. The June 18, 2018 special meeting of the City of Heppner City Council was called to order by Mayor Cody High at 7:00 AM.

B. Pledge of Allegiance. Mayor Cody High led attendees in the Pledge of Allegiance to the Flag.

2. BUSINESS

A. Discuss City of Heppner Budget

The \$25,000.00 ODOT transit tax needs to come out of Streets as the City will not be getting that this year. One of the Council goals was to put \$25,000.00 in for paving. There is some contingency in the General Fund that could be transferred. This will go to Streets in a new line for paving projects.

There is \$136,359.00 left in the General Fund contingency. \$60,000.00 will be moved into unappropriated. This leaves \$76,359.00 in contingency.

There has not been summer help in Public Works for a while. In order to get projects done in the summer it helps to have someone to mow in the parks. Cody wants to see a part time position for 19-30 hours a week. \$15,000.00 will be taken from the General

contingency, leaving \$61,359.00. \$11,000.00 will be put in the Summer Utility Worker Line. \$4,000.00 will go in to Payroll Expense.

A \$2,600.00 line will be added for a water station at Thomson Square. This will be taken from the Mayor's salary line from July thru December of 2018.

The \$50,000.00 ODOT Small City Allotment for the Court Street project needs to be added to the Budget.

The Merit Increase lines will be removed on page 6 and 12, and the individual payroll lines will be increased instead.

In Fund 13 the transfers did not get added to the total and the expenses were not subtracted. Normally \$15,000.00 to \$20,000.00 is transferred into Fleet Reserve. \$15,000.00 will be taken from Water contingency and moved to Fleet Reserve.

There will be a meeting on June 25, 2018 at 6:00 PM to approve the Budget.

3. ADJOURNMENT - Meeting adjourned at 7:49