

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING  
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON  
7:00 PM JULY 9, 2018**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

**ATTENDEES:**

**Cody High  
Edie Ball  
Teresa Hughes  
Corey Sweeney  
Joann Burleson  
Dale Bates  
John Bowles  
Adam Doherty  
Bill Kuhn, City Attorney  
Chad Doherty  
Rusty Estes**

**Absent: None**

**Members of the Public: Janette Eldrige, Sheryll Bates, Sharon Inskeep, and Deanna Koerner.**

**1. GENERAL BUSINESS**

A. Call to Order. The July 9, 2018 meeting of the City of Heppner City Council was called to order by Cody High at 7:00 PM.

B. Pledge of Allegiance. Cody High led attendees in the Pledge of Allegiance to the Flag.

C. Announcements – None

D. Correspondence - None

E. Requests

1. Sherry Wright, Animal Permit for 2 chickens.

Motion to approve an Animal Permit for Sherry Wright for two chickens (no roosters) at 265 W Center Street by: John Bowles. Seconded by: Corey Sweeney. Joann Burleson voted opposed. Motion Carried.

F. Presentations – None

**2. COMMUNICATIONS FROM THE PUBLIC** - Sheryll Bates reported that 45 bike riders are coming through town on Wednesday and leaving on Friday. Another group of approximately 30 riders will be coming in on August 1<sup>st</sup>.

### **3. CONSENT AGENDA**

A. June 11, 2018 City Council meeting minutes, June 18, 2018 Special Council meeting minutes, and June 25, 2018 Special Council meeting minutes.

B. Approval of Monthly Bills

Motion to approve the minutes and monthly bills with corrections by: Dale Bates.  
Seconded by: Teresa Hughes. Motion carried.

### **4. REPORTS**

A. Fire Chief Report

3 lift assist  
9 secure landing zone  
4 motor vehicle accidents, 1 with full rescue  
1 structure fire with 2 rekindles  
1 smoke smell  
1 fence fire  
1 wildland fire in City limits  
1 wildland fire out of City limits  
1 haystack fire  
1 tractor fire  
1 false alarm  
32 Chief calls

The cause of the house fire on Aiken Street is under investigation, it was likely started by a small grass fire. The family that lives there was not home at the time.

B. Morrow County Sheriff's Department – The hours report was not available. John Bowles asked if anyone had any questions regarding the calls report.

There has been a lot of activity which is pretty normal. Summer weather and longer days brings people out. There was a question about motorized bicycles and whether they are allowed on sidewalks. Any motor under 50cc is not required to be licensed but riding bikes is not allowed on downtown Main Street sidewalks.

C. Public Works. Chad Doherty read the Public Works report.

Water Dept. – Moved the meter service for Morrow County Sheriff's Office. Installed a new meter and put it on their property. Fixed a broken meter box on Alfalfa Street. The turbine motor at well 2 burnt up. Pulled the motor and awaiting the new one.

Sewer Dept. – Cleaned the contact basins 2 times. Did 7 septic dumps. Capped a sewer line that was taken out of service on Alfalfa Street. The sludge pump was taken offline for a day to repair a broken bolt at the bottom of the piston. Helped the Golf Course check sprinklers and get the effluent system working correctly.

Streets Dept. – Placed cold mix in a utility cut on Alfalfa St. Brush mowed the property next to the Fire Hall. Replaced the brooms on the sweeper. Swept Main Street and around town. Trimmed trees on Main Street.

Parks Dept. – Put in an auto timer for the flower island at City Park. Fixed the sprinklers at Memorial and City Park.

Shop Dept. – Finished off the Pavilion. Brought in rock and a picnic table. Cleared out the spoils from the yard. Changed the oil in the 2014 Dodge 1500 and 2011 Ford F-150. Put a new alternator on the Ford Utility pickup.

Other – Met with Pioneer Asphalt on the cost for an overlay on Summit Drive. The Council would like to get the overlay done if there is enough money. Chad got three quotes for repairing the dent in the bed of the gray Dodge pickup. There was discussion about whether to repair the bed or have a flatbed installed. Cody received some comments that the picnic table in the new covered area in the mini-park is rough. Chad can swap it out for a smoother one. Heppner High School will eventually build two tables to fit under the structure.

One of the teeter totters at Hager Park had the bolts removed by vandals. The basketball rims at Hager Park had to be raised because kids have been hanging on them again and broke the bolts. They can be lowered if someone requests it for an event.

The broken fire hydrant on Matlock will be replaced. The water line there is very old and can break easily. The hydrant can be used by the Fire Department if they need it for an emergency but the annual testing of it is not recommended until the lines are replaced at a later date.

D. City Manager Report

The small city allotment program has increased from \$50,000.00 to \$100,000.00. They are encouraging all of the cities in Region 5 to submit two applications. Chad and Edie will be meeting with Ferguson Engineering to decide where it could be used.

The LDS Day of Service is coming up on September 22nd. We need to get a list of things that they can do while they are here.

Attended the Chamber Board Meeting. The Wine tasting event during Rodeo on August 16<sup>th</sup> needs volunteers. Edie has signed up as a volunteer.

Attended the Rural Fire District Budget meeting and met the board. Rusty and Steve also attended.

Attended the Chamber Lunch Meeting. Reported on the TSP Open House scheduled for Tuesday, July 17<sup>th</sup> to review and comment on the final draft plan.

No meeting for the Morrow County Citizens Economic Development Task Force, MCCEDTF, as they now will meet every other month. Carla plans on having the County/City Buildable Lands Inventory discussions to take place when MCCEDTF doesn't meet.

Attended the WCVEDG meeting. Closed on the property for the duplexes. Property cleanup and demolition of remaining structures will be done by Miller and Sons. Site plan is now being developed; property needs surveying.

Attended two city Council Budget Hearings, the budget was approved on June 25<sup>th</sup>.

Attended the Utilities Committee Meeting. Mike George requested permission to hook into the City sewer line for a house he is building in the Urban Growth Boundary. However he did not know this property had DEQ site approval for a septic system and all he had to do was apply for a septic permit. Site approval was provided to the previous owner and goes with the land to whoever purchases it.

Cayuse Technologies have followed up with pricing on hardware. The next step is to schedule a meeting for the IT Committee for discussion.

Participated in fundraising for Alzheimer's at Willow Creek Assisting Living. There were lots of rocking chairs inside and outside and many participants.

#### E. Heppner Housing Authority

The meeting was held today. They are having issues with the management company. They are in violation of several things in the contract, making payments late etc. They are looking into options to get away from Cascade Management. Due to the grant for the remodel, they are required to use a management company. They are going to get a de-humidifier as the basement still has water issues. There is one vacancy.

## 5. PUBLIC HEARINGS

- A. Ordinance 581-18, An Ordinance Establishing Rules and Regulations to be Observed and Enforced Within the Public Parks of the City of Heppner Oregon and Providing for Punishment for Violation Thereof.

Open Public Hearing at: 8:08 PM

Cody read through the items listed in the Ordinance. The Ordinance may be amended by Resolution if the Council feels that changes are needed. Use of the park for events of more than 25 people will require a permit. The permit will be available at no charge.

Close Public Hearing at: 8:20 PM

Council Comments and Discussion:

Cody read through the items listed and asked the council to say if they have any concerns regarding them. There were questions regarding if event trailers will be allowed to park in the turnaround area. This can be included in the permit. There was more discussion about park hours and if a permit may allow a group to use the park after 9 PM. The council agreed that the park hours should stay the same. A signboard could be put up in the parks informing people of when the park is being used, this could also help encourage people to get a permit when they want to use the parks. Anything that is not working with the Ordinance can be amended later by Resolution. It was noted that some of the wording in the Ordinance should be changed from "City parks" to "public parks" to be consistent. Cody said that he likes the idea of this but wonders if this is more than what is needed to address the problems in the parks.

Council Action:

1. Ordinance 581-18, An Ordinance Establishing Rules and Regulations to be Observed and Enforced Within the Public Parks of the City of Heppner Oregon and Providing for Punishment for Violation Thereof.

Motion to approve Ordinance 581-18, An Ordinance Establishing Rules and Regulations to be Observed and Enforced within the Public Parks of the City of Heppner Oregon and Providing for Punishment for Violation Thereof, with changes by: Corey Sweeney. Seconded by: Teresa Hughes. Cody High voted opposed. Motion Carried.

## **6. BUSINESS**

### **A. Old Business**

#### 1. Healy Property Update

Tareena received the cleanup bill 30 days ago. She has not responded. The City can now move forward with a lien and eventually foreclosure. This will be discussed at the August meeting.

### **B. New Business**

#### 1. Dickenson Chiropractic Lease

This is for the yearly lease renewal.

Motion to approve renewing the lease with Dickenson Chiropractic and accepting the sub-lease by: Teresa Hughes. Seconded by: Joann Burlson. Motion Carried.

#### 2. Surplus old Fire Department Command Vehicle

It is ok for a government agency to sell to another government agency without going through the bid process. Morrow County School District has offered to buy the vehicle for \$3,750.00, which is within the estimated value.

Motion to approve selling the Fire Dept. Command vehicle to Morrow County School District for \$3,750.00 by: Corey Sweeney. Seconded by: Adam Doherty. Motion Carried.

## **7. MINUTES OF COMMISSION MEETINGS - For information only**

## **8. REPORT FROM CITY ATTORNEY**

There have just been standard communications with the City Manager.

## **9. REPORT FROM MAYOR, CITY COUNCILORS - None**

## **10. ADJOURNMENT – Meeting adjourned at 8:55 PM**