

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING  
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON  
7:00 PM June 12, 2017**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

**ATTENDEES:**

**Cody High  
Edie Ball  
Joann Burleson  
Corey Sweeney  
Teresa Hughes  
Dale Bates  
John Bowles  
Chad Doherty  
Bill Kuhn, City Attorney**

**Absent: Rusty Estes, Teresa Hughes, Adam Doherty**

**Members of the Public: Sheryll Bates, and Dave Sykes.**

**1. GENERAL BUSINESS**

- A. Call to Order. The June 12, 2017 meeting of the City of Heppner City Council was called to order by Cody High at 7:00 PM.
- B. Pledge of Allegiance. Cody High led attendees in the Pledge of Allegiance to the Flag.
- C. Announcements – Cody informed the Council that there was a new agenda with another Animal Permit request and some additional Resolutions.
- D. Correspondence - None
- E. Requests
  - 1. Animal Permits
    - a. Kevin Murray, two 4-H pigs at 275 Rock Street
    - b. Joseph Sherman, two 4-H pigs at 550 Chase Street
    - c. Roy Collins, two 4-H pigs at 610 Elder Street
    - d. Kacie Gray, two 4-H pigs at 540 Morgan Street
    - e. Arianna Worden, for one 4-H Sheep

Motion to approve an animal permits for 4-H animals for Kevin Murray, Joseph Sherman, Roy Collins, Kacie Gray, and Arianna Worden by: Dale Bates. Seconded by: Joann Burleson. Motion Carried.

f. Jamie Mullins, for one horse at 565 S Chase Street.

The horse will be located in a field behind their house. Other horses are located in that area but they will not be in the same field.

Motion to approve an animal permit for Jamie Mullins for one horse by: John Bowles. Seconded by: Corey Sweeney. Joann Burleson was opposed. Motion Carried.

g. Barbara Prucha, for seven chickens at 870 E Fairview Way.

Barbara has had the chickens since April. She was unaware that she needed a permit to keep them. They are in a coop and are not allowed to run loose. She does not have any roosters. There have been no complaints.

Motion to approve an animal permit for Barbara Prucha for seven chickens by: Corey Sweeney. Seconded by: Dale Bates. Joann Burleson was opposed. Motion Carried.

F. Presentations - None

## **2. COMMUNICATIONS FROM THE PUBLIC - None**

## **3. CONSENT AGENDA**

- A. May 8, 2017 City Council meeting minutes.
- B. Monthly Financial Statement
- C. Approval of Monthly Bills

Cody asked what the \$13,333.33 bill from Ferguson Water works for a Sensus upgrade was. This is for new meter reading equipment. The original one was purchased in 2004 and was wearing out. It was obsolete and cannot be repaired when it stops working. The new handheld has new features that makes reading meters much easier. This also includes some new meters and radio reads. Once all of the meters have a radio read installed, bad weather will no longer stop the crew from reading meters as they can be read by just driving around town. The old handheld will be kept as a backup if needed.

Motion to approve the consent agenda by: Joann Burleson. Seconded by: John Bowles. Motion carried.

#### 4. REPORTS

A. Fire Chief Report – Rusty was absent but had submitted a Fire Chief report.

- 1 Motor vehicle accident
- 4 Secure landing zone
- 1 Structure false alarm
- 15 Chief calls

There was a water pipe joint break in the wall at the new fire hall. All of the responsible parties were contacted and they repaired the leak. Everything should be complete by the time of this report.

B. Morrow County Sheriff's Department – John Bowles read the hours report.

The hours for May were 423. Criminal Mischief calls have dropped. Chad requested some additional patrols at Hager Park now that school is out. Cody asked about one of the calls which involved two pit bull dogs. It looked as if one of them may be aggressive. There are no pit bulls with a license in Heppner. All dogs are required to be licensed, the license fee for pit bulls and pit bull mix dogs is \$100.00 and the owner is required to carry an additional \$100,000.00 of insurance coverage.

C. Public Works. Chad Doherty read the Public Works report.

Water Dept. – Fixed a water valve on Shobe Street. Pot holed August Alley and May Street for new water lines. Finished the Neighborhood centers meter box.

Sewer Dept. – Did 6 septic dumps. Cleaned the contact basins twice. Hauled biosolids for 5 days. Met with a salesman from Bainbridge Associated on the meter upgrade at the treatment plant. Unplugged the digester overflow line at the treatment plant.

Streets Dept. – Fixed pot holes on Gale and Church Street. Hung the flower baskets on Main Street. Spread out sweeper rock on Church Alley. Cleaned off the storm drains and gravel on Willow Street.

Parks Dept. – Took stumps out at Hager Park. Turned on all park irrigation. Mustang Mop Up helped plant 10 trees. Fixed a leaky control valve at Hager Park. Fixed a broken control valve at City Park.

Other – Robert, Caleb and Mickey attended work zone safety class. Burned a pile that was from the City wide clean up.

Cody commented that the “Music in the Park” was last night and they really appreciated the power box that has been installed

#### D. City Manager Report

Met with a representative from Colonial Benefits who left information if there is ever interest in the City working with the company.

Conference call with ODOT and engineers on the Transportation Systems Plan and budget.

Met with Anna from Wheatland Insurance about setting up Safety courses on CIS for the staff.

Met with City auditor Richard Stoddard of Barnett and Moro to review the audit.

Attended the Beautification Meeting.

Attended the Cascadia Summit meeting with Robert Whalen. This program focused on the earthquake that occurs off of the coast every 300 years and how it would affect us here. Social Services, Government, Military, Churches, Law Enforcement, etc. attended. After the meeting Robert and Edie agreed that the City needs to get a portable generator.

Met with Joanne on parks.

Attended the Utilities Commission meeting.

Attended two Chamber luncheons. Attended the Morrow County LPSCC meeting.

Attended the Willow Creek Economic Development Group meeting.

Attended the 2017-2018 Budget Committee meeting.

Attended the Heppner Housing Authority meeting.

Attended the Morrow county South County Waste Water Solutions meeting on a lagoon system for Heppner, Lexington, and Lone. Agreed lagoons could benefit the mill site and the airport. The mill site would need flood plain re-mapping. This also could mean additional industrial development for each community. The Port of Morrow needs to be included in this discussion. Funds are available for a feasibility study.

Attended the Morrow County citizens Economic Development Task Force meeting.

Discussed housing as economic development and doing a buildable lands RFP for the county and asked the 5 cities if they would work with the county and make a limited financial contribution. Also discussed the Blue Mountain Scenic Byway brochure, and Heritage Trail.

Met with Larry Lehman, OCCMA Advisor, and Jerry Sorte, County Administrator for lunch.

The Intergovernmental Agreement for the Transportation Systems Plan has been received and the amount of Federal funds available is \$132,450.00. Edie is going to sign this agreement and keep it moving along.

## 5. PUBLIC HEARINGS

### A. Discuss the City of Heppner 2017-2018 Budget

Open Public Hearing at 7:31 – No public comment

Close Public Hearing at 7:32

Council Comments and Discussion – These yearly Resolutions are required to approve the City of Heppner's budget.

Council Action:

- B. Motion to approve Resolution 917-17, A Resolution adopting the City of Heppner Budget for fiscal year commencing July 1<sup>st</sup> 2017, making appropriations, and imposing and categorizing taxes, and

Resolution 918-17, A Resolution declaring the City's election to receive State Revenues during fiscal year 2017-2018, and

Resolution 919-17, A Resolution authorizing the Morrow County Treasurer to invest the City of Heppner's funds pursuant to ORs 294.035, 294.425, and other general authorizations, and

Resolution 920-17, A Resolution adopting the City of Heppner's bonded debt resources and requirements for the fiscal year commencing July 1, 2017 by: Joann Burleson. Seconded by John Bowles. Motion Carried

## **6. BUSINESS**

### **A. New Business**

1. Resolution 921-17, A Resolution Ratifying Appointments to City Committees, Boards, Commissions and positions.

Two members have resigned and this is to approve Kathi Dickenson and Kathie McGowan as their replacements on the Heppner Housing Authority Board. There were some corrections to the term limits of the new member's terms just prior to the meeting. Those corrections will get the term limits back in line to where they should be.

Motion to approve Resolution 921-17, A Resolution Ratifying Appointments to City Committees, Boards, Commissions and positions with corrections to term limits by: Corey Sweeney. Seconded by: Dale Bates. Motion Carried.

2. Resolution 922-17, A Resolution approving the transfer of appropriations within the Operations Fund of the 2016-2017 Budget.

This is a transfer of appropriations of \$500.00 from the Operations Fund Personal Services-Payroll Expense (02-01-2990-00) line item to the Operations Fund Materials & Services-Operations Building M & R Expense (02-01-4830-00), \$500.00; line items within the Operations Fund is required to pay this expense from the correct fund.

3. Resolution 923-17, A Resolution approving the transfer of appropriations within the General Fund of the 2016-2017 Budget.

This is a transfer of appropriations of \$5,000.00 from the General Fund Personal Services-Payroll Expense (01-01-2990-00) line item to the General Fund Legal Fees Expense (01-01-4080-00), \$3,300.00 and General Fund Computer Support Expense (01-01-4090-00), \$1,700.00 line items within the General Fund. Edie noticed that one of the amounts had too many zeros. This will be corrected.

Motion to approve Resolution 922-17, A Resolution approving the transfer of appropriations within the Operations Fund of the 2016-2017 Budget, and

Resolution 923-17, A Resolution approving the transfer of appropriations within the General Fund of the 2016-2017 Budget with corrections by: Joann Burleson. Seconded by: Corey Sweeney. Motion Carried.

4. Council approval for Bank of Eastern Oregon to use City Hall as a temporary business location if the bank building were to become uninhabitable.

If this were to occur the Bank would only use City Hall for a few days until a temporary building can be brought in for them.

Motion to approve the Bank of Eastern Oregon to use City Hall as a temporary business location if the bank building were to become uninhabitable by: Dale Bates. Seconded by: Joann Burleson. Motion Carried.

5. Discuss repealing Ordinance 576-15.

Sterling Codifiers has noticed a conflict between Ordinance 576-15 and 577-16. When Measure 91 passed, legalizing Recreational Marijuana the City passed Ordinance 576-15. This allowed Medical and Recreational Marijuana dispensaries in the City with restrictions. After this the State of Oregon allowed Cities and Counties that voted against Measure 91 to opt out of allowing the facilities. Ordinance 577-16 was then passed to allow Heppner to opt out. The City needs to repeal Ordinance 576-15 if they want to continue to opt out. The City is allowed to opt back in but if it did it would not be able to opt back out. By opting out, the City does not receive any Medical Marijuana tax money.

The Council voted 4 to 1, to have the City Attorney work on repealing Ordinance 576-15.

## 6. Active City Campaign

There are 39 Cities in Oregon that are participating. This is part of League of Oregon Cities. Being a member of this allows the City to receive funding to promote healthy living.

The Council agreed to a proposed Resolution at the July meeting to allow the City to participate.

## 7. City park bench in front of Murray's

At the May 10 Beautification meeting the Commission approved Judie Laughlin to paint a scene on the City's bench that sits in front of Murray's. Once this is done they are wondering if any other artists in town may be interested in doing a bench.

## 8. Mini Park

The Beautification Commission discussed the tree that was removed from the Mini Park next to the Post Office. They want public input on other options besides planting another tree. The old tree was dying and had to be removed. It had also done some damage to the surrounding pavers and sidewalk. Some of the ideas are putting in a gazebo or pavilion that could include a permanent information booth. The Commission wants people to know that there are other options and would like to hear some ideas from the public. The tree lighting was always held there but this could be moved to Heritage Park as there is a very nice Blue Spruce and the park will be decorated with lights.

## **B. Old Business**

### A. Resolution 916-17, A Resolution Extending Workers' Compensation Coverage to Volunteers of the City of Heppner.

Motion to approve Resolution 916-17, A Resolution Extending Workers' Compensation Coverage to Volunteers of the City of Heppner by: Corey Sweeney. Seconded by Dale Bates. Motion Carried.

## **7. MINUTES OF COMMISSION MEETINGS - For information only**

### **8. REPORT FROM CITY ATTORNEY - His report was the discussion about Ordinance 576-15.**

### **9. REPORT FROM MAYOR, CITY COUNCILORS – Cody reviewed the City Council Goals list.**

**10. ADJOURNMENT** – Regular Meeting adjourned at 8:16 PM for Executive Session

**11. EXECUTIVE SESSION ORS 192.660(2)(H)**

Executive Session began at 8:17 PM

Executive Session closed at 8:41 PM and the regular meeting resumed at 8:42 PM.

Motion to have the City auditors, Barnett and Moro, review five years of the City's payroll records by: Joann Burleson. Seconded by: Dale Bates. Motion Carried.

Meeting adjourned at 8:53 PM