

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON
7:00 PM March 13, 2017**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

ATTENDEES:

**Cody High
Joann Burleson
Corey Sweeney
Adam Doherty
Teresa Bedortha
Dale Bates
John Bowles
Rusty Estes
Judy Healy
Chad Doherty
Bill Kuhn, City Attorney**

Absent: None

Members of the Public: Sheryll Bates, Jay Keithley, Sharon Inskeep, Mike Duncan and Dave Sykes.

1. GENERAL BUSINESS

A. Call to Order. The March 13, 2017 meeting of the City of Heppner City Council was called to order by Cody High at 7:00 PM.

B. Pledge of Allegiance. Cody High led attendees in the Pledge of Allegiance to the Flag.

C. Announcements – Cody said that Kim Cutsforth has decided not to stay on as a volunteer interim City Manager. The new City manager will be here on March 20th. Cody said that he has asked Chad and Judy to step up in the meantime. Cody appointed Judy as interim manager so that she can sign Resolutions etc. An animal permit request has also been added to the agenda.

D. Correspondence - None

E. Requests

1. Animal Permit

Michelle Alldritt Holtz is requesting an animal permit to keep one horse at 565 Jones Street. There was discussion about how close the horse would be to other horses and if there would be too many in that area. Joann said that bringing farm animals into town is getting out of hand. The Council does have the right to revoke an animal permit if there are any complaints.

Motion to approve an animal permit for one horse to Michelle Alldritt Holtz by: John Bowles. Seconded by: Corey Sweeney. Joann Burleson was opposed. Motion Carried.

F. Presentations

2. COMMUNICATIONS FROM THE PUBLIC

Jay Keithley asked if he could get the name of the new City Manager and where she is from. Cody said that her name is Edie Ball, and is most recently from Ida Grove Iowa. She was raised in Turner, Oregon. Jay Keithley asked if the employees stepping up to fill in until the City Manager arrives will be properly compensated. Cody said yes.

Sharon Inskeep who lives on Summit Drive thanked Chad and the Public Works Department for the gravel to fill holes on her street. She said that this winter has not been kind to her street and the road is coming up in chunks. Chad said that unfortunately this is a problem all over town. He said that Sharon's street is very bad. Chad said that he has been working with ODOT to try to get a blade patch done on Summit Drive and in a couple of other places in town. He said that another option would be to remove the remaining asphalt, smooth it out and put gravel on it. Cody said that the City is currently working on the TSP plan and will hopefully be able to get money to fix some streets.

3. CONSENT AGENDA

- A. February 13, 2017 City Council meeting minutes.
- B. Monthly Financial Statement
- C. Approval of Monthly Bills

February minutes were not included in the council packet, they will be approved at the April meeting.

Motion to approve the monthly bills and financial statement by: Joanne Burleson. Seconded by: Teresa Bedortha. Motion carried.

4. REPORTS

A. Fire Chief Report – Rusty Estes read the Fire Chief report.

- 1 False Alarm at HES
- 1 Secure Landing Zone
- 1 Flue Fire
- 1 Illegal Burn
- 10 Chief Calls

The Heppner Fire Department met with the Rural Fire Board at the new Fire Hall and it was very positive. Teresa said that the free barbeque at the Fire Hall during St Pat's weekend was a really nice gesture.

B. Morrow County Sheriff's Department – John Bowles read the hours report. The total hours for the month were 457. He said that they have been working on a better format for the calls report. Adam Doherty said that he likes the new format. John said that they have been working on their Facebook page and it has really helped them to get information out to the public.

C. Dangerous Building Report

Randy Rayburn was unable to attend the meeting, but he did drop off some photos of the property that he took this morning. The 30 days will be up on Wednesday. There does not seem to be any clean up progress on the property. Mike Duncan said that he has been trying to locate Tareena because he would like to buy the property and get it cleaned up. The property has been declared a nuisance and after the 30 days are up, the City can come in, clean up and lien the property for the costs. Mike said that the cleanup cost is probably between \$6,000.00 and \$10,000.00. Cody said that there are still a couple of days left so we will see what happens. The Council agreed that if it was not cleaned up by Wednesday the City should come in and take care of the problem.

D. Public Works. Chad Doherty read the Public Works report.

Water Dept. – Fixed a water main break on Rock Street. Fixed multiple broken water meters.

Sewer Dept. – Chad met with CES (Cascade Earth Sciences) on February 22. They toured the existing Waste Water Treatment Plant and discussed potential sites for plant upgrades. Did 7 septic dumps. Cleaned the sewer lines on Matlock Street and Skyline Drive. Finished the biosolids report and sent it off to DEQ. (sludge lands applying)
Cleaned the contact basins once.

Streets Dept. – There was one snow event. De-iced the roads and sidewalks. Put up a “No Thru Traffic” sign on Canyon Drive. Swept rock in town once. Moved the handicapped parking sign in front of Advantage Dental. Moved the street sign area to the new shop.

Parks Dept. – Replaced the bathroom door handle at the Main City Park. Moved the parks area to the new shop.

Other – Worked multiple days on the new public works office. Put up new pipe racks in the new shop. Had a couple of days of CDL drive training with Mickey. His test is on March 29th. Did a complete thorough cleaning of the big City shop, it took 3 days.

Chad said that there was a vandalism incident at the Main City Park. Chad went through the video footage and gave the evidence to Randy Rayburn. The books in the little library were taken out and got ruined. Garbage was all over, and the bark chips in the play area were thrown all over. Due to the help from the Sheriff's office, the kids that were responsible were caught and have been trespassed from the park for three months. Some of them helped clean up and sent apology letters. Judy said that there was another incident only a week later. The Sheriff's office is currently looking into that.

D. City Manager Report

Judy Healy said that the Bathroom in the meeting room is almost done, it just needs a door. The goal is to have it completed before the annual book sale. This is good timing as the sewer line to the employee bathrooms has collapsed which makes them unusable. The furnace has gone out again, the parts to repair it have been ordered by All American Heating, and they will get it repaired as soon as they come in. We are busy getting ready for St Pat's weekend.

5. PUBLIC HEARINGS

A. City of Heppner Supplemental Budget

This is a supplemental Budget hearing for a \$40,000.00 loan that was received from DEQ for the Wastewater Planning Engineer Cost in Fiscal year 2016-2017.

Open Public Hearing at 7:50

There was no public comment.

Close Public Hearing at 7:51

Council Comments and Discussion

No Council discussion as everyone understood and agreed to the Supplemental Budget.

B. Resolution 911-17, A Resolution Adopting a Supplemental Budget.

Motion to approve Resolution 911-17, A Resolution Adopting a Supplemental Budget by: Dale Bates. Seconded by: Joann Burleson. Motion Carried.

6. BUSINESS

A. Old Business - None

B. New Business

1. Resolution 912-17, A Resolution Appointing the City Manager as Budget Officer for the City of Heppner.

This is a yearly Resolution that appoints the City manager as the Budget officer for the City of Heppner.

Motion to approve Resolution 912-17, A Resolution Appointing the City Manager as Budget Officer for the City of Heppner by: Corey Sweeney Seconded by: Adam Doherty. Motion Carried

2. Review Budget Calendar

This is a review of the Budget Calendar that was received from Kim Cutsforth prior to her leaving. Judy said that this will have to be addressed next month as the dates are not correct.

3. Review Morrow County Sheriff's Contract

The Morrow County Sheriffs Contract is renewed every year. This is just a review and there have been no changes from last year. John Bowles said that this is just for the Council to inspect and see if they agree to it before passing a Resolution. Judy asked if it was possible to get a list of the expenses.

4. Review of City of Heppner Fee Ordinance

This is a review of the Fee Ordinance that Bill Kuhn has been working on. This would be to increase the City fines and fees to match the fees that the County Justice Court uses. The City of Heppner has not amended its Civil Infraction amounts in over twenty years and the current amounts are out of date and impacting the effectiveness of the City's code enforcement. The Council agreed to this and

there will be a public hearing to discuss whether or not to pass the Ordinance at the April 10th Council meeting.

5. Resolution 913-17, A Resolution Ratifying Appointments to City Committees, Boards, Commissions and Positions.

This is to approve the Heppner Housing Authority. They will keep the original 5 members and add two more in order to be in compliance with the City Charter. Cody said that he had to adjust some of the term limits to try and get back in line to where it is supposed to be.

Motion to approve Resolution 913-17, A Resolution Ratifying Appointments to City Committees, Boards, Commissions and Positions by: Adam Doherty. Seconded by: Joann Burleson. Motion Carried.

7. MINUTES OF COMMISSION MEETINGS - For information only

8. REPORT FROM CITY ATTORNEY

Most everything that he has been working on has already been discussed earlier in the meeting. He said that he has also been working on the City Managers contract.

9. REPORT FROM MAYOR, CITY COUNCILORS – None

10. ADJOURNMENT - Meeting adjourned at 8:11 PM.