

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING  
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON  
7:00 PM May 12, 2014**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

**ATTENDEES:**

**Mayor, Joe Perry  
City Manager, Kim Cutsforth  
Corey Sweeney  
Dale Bates  
Judy Buschke  
Joann Burleson  
John Bowles  
Rusty Estes  
Chad Doherty  
Skip Matthews  
Phillip Spicer Kuhn, City Attorney**

**Members of the Public: Dave Sykes, Sheryll Bates, and Jay Keithley.**

**1. GENERAL BUSINESS.**

A. Call to Order. The May 12, 2014 meeting of the City of Heppner City Council was called to order by Mayor Joe Perry at 7:00 PM.

B. Pledge of Allegiance. Mayor Joe Perry led attendees in the Pledge of Allegiance to the Flag.

C. Announcements - None

D. Correspondence – None

E. Requests –

1. Craig Miles Animal Permit

Craig Miles is requesting an animal permit to keep two fair Lambs on his property.

Motion to allow Craig Miles to keep two fair lambs on his property by Corey Sweeney. Seconded by JoAnn Burleson. Motion Carried.

F. Presentations – None

**2. COMMUNICATIONS FROM THE PUBLIC.** - None

**3. CONSENT AGENDA.**

- A. April 14, 2014 City Council meeting minutes.
- B. Monthly Financial Statement
- C. Approval of Monthly Bills

Action: Motion by JoAnn Burleson to accept the consent agenda. Seconded by Judy Buschke. Motion Carried.

**4. REPORTS.**

A. Fire Chief Rusty Estes reported the following for March:

- 2 Motor Vehicle Accidents one was a full rescue
- 4 Secure Landing Zone one was in the field
- 1 Standby
- 1 Wildland Fire
- 1 Structure Fire
- 3 Lift Assists
- 37 Chief Calls

B. Morrow County Sheriff's Department – John Bowles read the reports, there were 411 Deputy Hours for the month of April and reviewed the incident report.

C. Fire Commissioners Report-Corey Sweeney reported on the Annual fire Commissioners meeting. They have enough funds to be able to get a new gas monitor, new hoses and boots. They have formed a committee to get the plans for getting the new Fire Hall building started. The members of the committee are Steve Rhea, Dean Robinson, Jay Keithley and Corey Sweeney. They have contacted an architect. Corey asked the Council for a motion to approve going ahead with the planning of the new Fire Hall. The City Attorney recommended that this required a Resolution. This will be brought to the June Council meeting.

D. Housing Authority. Judy Buschke reported the following: There are three Vacancies, and there is one hopeful application. Les Paustian is

replacing Nicole Worden on the board. Mustang mop-up is going to wash windows and do some painting. Judy Buschke commended the Deputies that have been working in town.

D. Public Works. Chad Doherty reported the following:

Water Dept. – Repaired a broken 2" water line on Sperry Street that was broken during construction. Sent in the yearly backflow report to the Oregon Health Authority. Replaced two water meters.

Sewer Dept. – T.V. inspected and cleaned the Sperry Street sewer for the ODOT project. Took the Golf Course pump back to Shoens Motors because it had a broken seal. It works fine now. Started up the Golf Course irrigation for the season.

Street Dept. – The streets were swept. Weeds were sprayed in the bubble outs and throughout town. Fixed a stop sign that was knocked over at the High School.

Parks Dept. – Sprayed weeds in the Parks. Fertilized and turned on water in the Parks. Finished the new irrigation at the City Park Museum and planted grass. Finished the irrigation at the lower field. Part of the Baltimore Street Project.

The Crew took the sander out and put in a dump bed. This truck will be used for Parks. Did an oil change service on the Ranger. Chip built a headache rack for the F-350. He did a very nice job and used mostly metal that we already had. All of the work was done in-house.

E. City Manager. Kim Cutsforth reported the following:

- 1) The City's Natural hazard Mitigation Plan (NHMP) was accepted by the County. It will now be submitted as a whole with the County and Cities of Morrow County to FEMA. Kim was contacted regarding her report, they want to use it as an example for the other Cities.
- 2) Kim along with some of the Beautification Committee members, visited the Osmin Rock Quarry to see the rock that were used in the construction of the Courthouse. We are working on the "Talking Rock" project. It has been received very well by the community. Many people have been calling to buy plaques.
- 3) Regarding the Sperry Bridge removal. Kim was on hand for the in water work as ODOT requested. The bridge removal, the subsequent abutment

removal and Creek bank repair went very smoothly. ODOT gave our community high marks for the coordination efforts of Dice Construction, ODOT, the Corp, Fish and Wildlife, Oregon Water Resources, Soil and Water Conservation Resources and The City. Paving was set to begin Tuesday the 13<sup>th</sup>. The paving contractor had let one of its permits expire so ODOT cancelled the paving. We are hoping to reschedule it for next week. When it is completed it will be the last part of the project excluding plant establishment.

- 4) The City prepared for a planning meeting to allow a setback variance for a private citizen.
- 5) Riverside Basketball Court update: Kim is actively seeking donations for this project. The County and Museum Board donated the land. Brian Thompson tilled it to break up the turf and make it easier to excavate. Several contractors will be bidding the project. When the bids come in, Willow Creek Park District will take over the project and begin the construction phase. The City is assisting with the administration of the project and not funding it.
- 6) The City along with MCSO has been renewing clean-up efforts and nuisance abatement.
- 7) Met with Granite Paving to prepare for repairs on lower Chase St, Rock St, Thompson St and Gale St.
- 8) Kim has been meeting with Chad and Judy to plan for next fiscal year and to prepare the Budget.

**5. PUBLIC HEARINGS.** - None

**6. COUNCIL ACTION.**

**A. OLD BUSINESS.** - None

**B. NEW BUSINESS.**

- 1) May 5th 2014 Planning Meeting Report

Discussion: Kim Cutsforth reported that the Planning Commission approved a Setback Variance for Eva Kilkenny.

- 2) Resolution 847-14 A Resolution establishing the cost of living adjustment for employee compensation for FY 2014-2015.

Discussion: This is the State recommended cost of living adjustment for employee compensation (COLA) of 2.5%.

Motion to approve Resolution 847-14, A Resolution establishing the cost of living adjustment compensation of 2.5% for the Fiscal Year of 2014-2015 by Judy Buschke. Seconded by JoAnn. Motion Carried.

- 3) Barnett & Moro engagement letter.

Discussion: The City has a three year contract with Barnett & Moro the letter needs to be signed to enable them to do the audit for The City this year.

Motion to approve the Barnett & Moro engagement letter by Dale Bates. Seconded by Judy Buschke.

**7. MINUTES OF COMMISSION MEETINGS.** For information only

**8. REPORT FROM CITY ATTORNEY.**

The City Attorney had no report for the month of April.

**9. REPORT FROM MAYOR, CITY COUNCILORS.** - None

**10. ADJOURNMENT.** Meeting adjourned at 7:27 PM.

