

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING  
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON  
7:00 PM MARCH 14, 2016**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

**ATTENDEES:**

**Corey Sweeney  
Teresa Bedortha  
Adam Doherty  
John Bowles  
Dale Bates  
Kim Cutsforth  
Chad Doherty  
Rusty Estes  
Bill Kuhn, City Attorney**

**Absent: Joann Burleson, Skip Matthews**

**Members of the Public: Jay Keithley, Deanna Koerner, Sheryll Bates, Missy Lindsay, and Dave Sykes.**

**1. GENERAL BUSINESS.**

- A. Call to Order. The March 14, 2016 meeting of the City of Heppner City Council was called to order by Corey Sweeney at 7:00 PM.
- B. Pledge of Allegiance. Corey Sweeney led attendees in the Pledge of Allegiance to the Flag.
- C. Announcements –None
- D. Correspondence-None
- E. Requests – None
- F. Presentations – None

## **2. COMMUNICATIONS FROM THE PUBLIC - None**

## **3. CONSENT AGENDA.**

- A. February 8, 2016, and March 1, 2016 City Council meeting minutes.
- B. Monthly Financial Statement
- C. Approval of Monthly Bills

Action: Motion to approve the consent agenda by: John Bowles. Seconded by: Teresa Bedortha. Motion carried.

## **4. REPORTS.**

- A. Fire Chief Report – Rusty Estes read the Fire Chief Report.

- 1 Transformer/Power pole fire
- 1 Rural garbage pit on fire
- 1 Lift Assist
- 1 Flue fire
- 2 Motor vehicle accidents
- 1 Secure landing zone
- 21 Chief calls

- B. Morrow County Sheriff's Department – John Bowles read the deputy hours report. He said that the suspicious activity calls are still up, that is good. There were a few theft complaints and also some harassment calls. He asked if there were any questions, there were none.

- C. Public Works. Chad Doherty read the Public Works report.

Water Dept. – Replaced a water meter on Rock St. Chad has been spending a lot of time working on a new Operations & Maintenance manual for the Water Department.

Sewer Dept. – Cleaned the contact basins once. Changed the trickling filter pump at the plant. Did 9 septic dumps. Cleaned the sewer line on south Court St. Chad completed the Annual Biosolids report and sent it to DEQ. The Sewer plant grounds were sprayed with ground sterilant.

Streets Dept. – The St. Patrick's banners were hung. Painted the Shamrock. Installed a new stop sign and post at the corner of Chase and Cannon, as someone had knocked over the old one. Potholes were filled on Gale and Jones Streets.

Parks Dept. – Rehabbed 3 picnic tables. Two from Memorial Park and one from the shop. All picnic tables that needed to be rehabbed were done this year. Put in a new

swing set at the City Park. This project took up a good amount of time in February, but it turned out very nice. Removed dead poplar trees from Hager Park restroom area.

All of the fire extinguishers have received the yearly service. Hauled off one load of scrap metal from the yard. Ground sterilant was sprayed at the City yard and lot between the Post Office and the Dental office.

D. City Manager. Kim Cutsforth read the City Managers report:

1. Kim attended County Court to finalize the easement for construction of the Fire Hall. The County approved and signed the documents and they have been recorded. Bill Kuhn also drafted easements for ingress and egress across Morrow Soil and Water, and Devin Oil. They have been signed and recorded. The City has a lot of appreciation to these entities for their generous support.
2. Kim prepared a packet for street abandonment for the County. This will remove an undeveloped street called Fellbourn from the newly created plat map for the Fire Hall partition.
3. The City received the construction permit for the access road from Highway 74 to the Fire Hall.
4. We opened bids for the new Fire Hall. The low bidder was Apollo Inc. After review by Bill Kuhn, Kim prepared the contract. The official start day is March 14<sup>th</sup> and the "complete by" day is August 12<sup>th</sup>.
5. Kim attended the Eastern Oregon City Manager meeting in Baker City. This was the first time she attended this meeting and it was extremely helpful to talk to managers from Eastern Oregon that face many of the same issues and challenges that our community faces.
6. Chad and Kim met with Anderson Perry to discuss our effluent discharge permit. The meeting was informative and discouraging. This will be discussed further later under "New Business".
7. Kim attended a planning training in Pendleton. The day long training was sponsored by the Oregon State Department of Land Development. It was very enlightening as is an important part of our community land use and zoning.
8. Kim attended the annual joint Heppner Rural Fire Protection District and the Heppner Fire Department meeting. This was a good opportunity to update everyone on the status of the new Fire Hall, and to thank the rural district for their support.
9. Kim completed the State Ethics form. All Councilors and Planning Commissioners should have received an email requesting them to fill out the statements of economic interest forms. Please make sure that you have them completed by April 15<sup>th</sup>.
10. We have been busy preparing for Heppner's Annual St. Patrick's day celebration.

## 5. PUBLIC HEARINGS - None

## 6. OLD BUSINESS

### A. Chip Sealing on Main St.

Discussion: Kim has been talking to ODOT regarding the chip seal this summer. This will be done in one day sometime in late July 2016. The work will most likely be done during the day.

## 7. NEW BUSINESS

### A. Telephone Poll results of the Council for the sale of a Surplus Vehicle.

Discussion: Kim contacted the Council members by phone on 03/03/16, regarding a Fire Department vehicle to be sold as surplus. The Council agreed to the sale.

Motion to approve the Telephone poll results to allow the sale of a Surplus vehicle by: Dale Bates. Seconded by Adam Doherty. Motion carried.

### B. Discuss a possible Ordinance to make it illegal to pass on Main Street from Church Street to May Street.

Discussion: Since the County will be chip sealing this summer, it may be possible for them to paint a double yellow line down Main Street if the City were to have an Ordinance to make passing on Main Street illegal.

Motion to approve the City Manager to pursue a possible Ordinance to make it illegal to pass on Main Street from Church Street to May Street by: Dale Bates. Seconded by Teresa Bedortha. Motion Carried

### C. Re-apply for ODOT TGM Grant.

Discussion: Kim is asking for Council permission to re-apply for the ODOT TGM grant. Kim applied for it last year and the City did not get the grant. The City can apply for it again this year.

Motion to approve the City Manager to re-apply for the ODOT TGM Grant by John Bowles. Seconded by Adam Doherty. Motion Carried.

D. DEQ discharge permit update/amend feasibility study.

Discussion: The City has been told by DEQ that the EPA will not allow the current discharge permit to be renewed. The City will have to find another option to deal with the effluent. One option would be to put in ammonia abatement equipment at the treatment plant which would cost approximately \$750,000.00. A less expensive option may be to put in lagoons. It is probably in the best interest of the City to hire an Engineer to work on finding some other options.

Motion to approve a DEQ discharge permit update and amend a feasibility study by: Adam Doherty. Seconded by Dale Bates. Motion Carried.

E. Review Budget Calendar

Discussion: The Council reviewed the Budget Calendar and there were no comments or questions.

**8. MINUTES OF COMMISSION MEETINGS.** For information only

**9. REPORT FROM CITY ATTORNEY.** – Bill Kuhn reported that he worked on the Fire Hall contract. He also thanked the City for allowing the Friends of the Library to have their annual book sale in the City Hall meeting room, as it is an important fundraiser for them.

**10. REPORT FROM MAYOR, CITY COUNCILORS.** – None

**11. ADJOURNMENT.** Meeting adjourned at 7:38 PM.