

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING  
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON  
7:00 PM May 11, 2015**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

**ATTENDEES:**

**Mayor, Skip Matthews**

**City Manager, Kim Cutsforth**

**Corey Sweeney**

**Adam Doherty**

**Dale Bates**

**Joann Burleson**

**Rusty Estes**

**Chad Doherty**

**Phil Kuhn, City Attorney**

**Teresa Bedortha**

**Absent: John Bowles**

**Members of the Public: Jay Keithley, Sheryll Bates, and Deanna Koerner.**

**1. GENERAL BUSINESS.**

A. Call to Order. The May 11, 2015 meeting of the City of Heppner City Council was called to order by Mayor Skip Matthews at 7:00 PM.

B. Pledge of Allegiance. Mayor Skip Matthews led attendees in the Pledge of Allegiance to the Flag.

C. Announcements – Agenda additions and deletions - Bucknum's Noise Permit – Postponed until June

D. Correspondence-None

E. Requests

1. Animal Permits – Marlen Bowles for 5 hens and Melody Coake for 2 Ducks and 2 Hens.

Action: Motion to approve animal permits for Marlen Bowles for 5 Hens and Melody Coake by Joann Burleson. Seconded by Teresa Bedortha. Motion Carried.

F. Presentations-None

**2. COMMUNICATIONS FROM THE PUBLIC.** None

**3. CONSENT AGENDA.**

- A. April 13, 2015 City Council meeting minutes.
- B. Monthly Financial Statement
- C. Approval of Monthly Bills

Action: Motion to approve the consent agenda by: Dale Bates. Seconded by Adam Doherty. Motion carried.

**4. REPORTS.**

- A. Fire Chief report
  - 1 Car fire
  - 1 Motorcycle Wreck
  - 1 MVA involving 2 vehicles with a fatality
  - 1 False Alarm at the Grade School
  - 12 Chief Calls
- B. Morrow County Sheriff's Department – John Bowles was absent. Skip Matthews asked if anyone had any questions regarding the Police report. There were none.
- C. Public Works. Chad Doherty reported the following:

Water Dept. – Replaced 1 water meter and 2 new registers. Installed 2 new meters at the new County Building. One is for the new building, the other is for the irrigation. Installed a new water sample station at Hager Park. Replaced a broken water meter box on Hager Street. Finished the water survey report for the State.

Sewer Dept. – Cleaned the contact basins twice at the sewer plant. Cleaned up the old grass and burn pile at the sewer plant. Took in a trickling filter pump to have it rebuilt. Sent Robert to waste water treatment certification training.

Streets Dept. – The City crew has sprayed weeds in multiple areas around town. Hauled off spoils from the yard. Took down the St Pats banners. The staff cleaned out underneath the Water Street stairs and the guard rail on Barratt Blvd.

Parks Dept. – The City crew has put in a lot of hours maintaining our City Parks. Installed a new doggi pot station at Hager Park. Turned on the Main Street drip system. Fixed the conduit for the broken light at the Plaza. We fixed the drip system for the Christmas tree.

The City crew assisted the High School in digging out a line for their new pheasant barn.

D. City Manager. Kim Cutsforth reported the following:

1. Kim and the Mayor attended the Morrow County Economic Development Task Force Community Collaboration Seminar at the Port of Morrow.
2. Kim met with the Representative for the Community Rating System. We had an audit/review. This program ranks Heppner for National Flood Insurance premium discounts. We will not have results from this meeting for over 90 days.
3. Tarina and Kim worked on recreating the FEMA mapping procedure in an attempt to get FEMA to consider changes to Heppner's Flood Insurance Rate Map. We sent the results of the compilation to Steve Lucker the Floodplain/Natural Hazards Mapping Specialist/OR Risk MAP Coordinator for the Oregon Dept. of Land Conservation and Development.
4. The Mayor and Kim attended the League of Oregon Cities Small City meeting in Pilot Rock.
5. Kim and the Mayor met with DMV to discuss upcoming changes to the local DMV office's schedule and procedures. They will be changing the day that the office is open in Heppner from Tuesday to Thursday. They will no longer be giving driving tests from this location.
6. Discussed the upcoming Mustang Mop up with Greg Grant and coordinated for a community wide cleanup during the same time.
7. Rusty Estes, Steve Rhea and Kim met with Tom Lapp from ODOT Permitting to discuss the access point off of Hwy 74 at the proposed site for the new fire hall. The options felt positive.
8. Filed our notice of adoptive changes for our Medical Marijuana regulations with the DLCDC.
9. Worked on the budget to prepare for the budget committee meeting. The long hours and dedication that Judy commits to this process is appreciated.

## **5. PUBLIC HEARINGS**-None

## **6. BUSINESS**

### **A. OLD BUSINESS** - None

**B. NEW BUSINESS**

1. Resolution 869-15, A Resolution Approving the Transfer of Appropriations within the Dog Control Fund of the 2014-2015 Budget.

Discussion: This is just a transfer to cover the new Doggi Pot station and also there have been a lot of cats transported to pet rescue.

Action: Motion to approve Resolution 869-15, A Resolution Approving the Transfer of Appropriations within the Dog Control Fund of the 2014-2015 Budget by: Joanne Burleson. Seconded by: Adam Doherty. Motion Carried.

2. Resolution 870-15, A Resolution Authorizing and Supporting the 2015 Oregon Department of Transportation Growth Management Program Grant Application.

Discussion: This is to allow Kim to seek a grant from ODOT for planning, and transportation system plans. The City has completed 18 of the 23 things that were on the old list. Kim will also be working on updating the projects list.

Action: Motion to approve Resolution 870-15, A Resolution Authorizing and Supporting the 2015 Oregon Department of Transportation Growth Management Program Grant Application by: Corey Sweeney. Seconded by Joann Burleson. Motion Carried.

3. Resolution 871-15, A Resolution to Establish a Fee Rate and Schedule for Water Disconnection and Restoration due to Non Payment, Fraud or Abuse, and Service Calls.

Discussion: This is a subject that has been discussed previously. This helps to cover the costs for Public Works to respond to afterhours, non-emergency calls. This also establishes charges for unauthorized turn on, fraud or abuse.

Action: Motion to approve Resolution 871-15, A Resolution to Establish a Fee Rate and Schedule for Water Disconnection and Restoration due to Non Payment, Fraud or Abuse, and Service Calls by Adam Doherty. Seconded by: Teresa Bedortha. Motion Carried.

4. Resolution 872-15, A Resolution Setting a Fee for the Disposal of Septage at the City of Heppner Wastewater Treatment Facility and setting an Afterhours Fee.

Discussion: Currently there is no afterhours fee for Public Works to respond to the Public Works yard to accept septage dumps. This will help to cover overtime costs for afterhours and weekends.

Action: Motion to approve Resolution 872-15, A Resolution Setting a Fee for the Disposal of Septage at the City of Heppner Wastewater Treatment Facility and setting an After Hours Fee by Dale Bates. Seconded by Corey Sweeney. Motion Carried.

5. Resolution 873-15, A Resolution to Set a Rate for Permanent or Long Term Residents at Designated RV Parks.

Discussion: This has been discussed at several Utilities meetings. A Resolution is needed to establish that anyone living in a designated RV park for longer than 30 days will be considered as a permanent resident and the RV parks will be charged for Sewer and Water services accordingly.

Action: Motion to approve Resolution 873-15, A Resolution to Set a Rate for Permanent or Long Term Residents at Designated RV Parks by Adam Doherty. Seconded by Joann Burleson. Dale Bates Abstained. Motion Carried.

**7. MINUTES OF COMMISSION MEETINGS.** For information only

**8. REPORT FROM CITY ATTORNEY.** Not much going on, they assisted with a few nuisance issues.

**9. REPORT FROM MAYOR, CITY COUNCILORS.**

**10. ADJOURNMENT.** Meeting adjourned at 7:34 PM.