

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON
7:00 PM DECEMBER 14, 2015**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

ATTENDEES:

**Mayor, Skip Matthews
Adam Doherty
Corey Sweeney
John Bowles
Teresa Bedortha
Joann Burleson
Chad Doherty
Rusty Estes
Bill Kuhn, City Attorney**

Absent: Dale Bates, Kim Cutsforth

Members of the Public: Jay Keithley, Deanna Koerner, Sheryll Bates, and Dave Sykes.

1. GENERAL BUSINESS.

A. Call to Order. The December 14, 2015 meeting of the City of Heppner City Council was called to order by Mayor Skip Matthews at 7:03 PM.

B. Pledge of Allegiance. Mayor Skip Matthews led attendees in the Pledge of Allegiance to the Flag.

C. Announcements –None

D. Correspondence-None

E. Requests – None

F. Presentations – None

2. COMMUNICATIONS FROM THE PUBLIC - None

3. CONSENT AGENDA.

- A. November 9, 2015, City Council meeting minutes.
- B. Monthly Financial Statement
- C. Approval of Monthly Bills

Action: Motion to approve the consent agenda by: Joann Burleson. Seconded by: Teresa Bedortha. Motion carried.

4. REPORTS.

- A. Fire Chief Report – Rusty Estes read the Fire Chief report.

- 1 False Alarm
- 1 Lift Assist
- 1 Vehicle Fire
- 2 Secure Landing Zone
- 25 Chief Calls

- B. Morrow County Sheriff's Department – John Bowles read the hours report and asked if there were any questions. There were none.

- C. Public Works. Chad Doherty read the Public Works report.

Water Dept. – Replaced 1 water meter

Sewer Dept. – Cleaned the contact basins once. Along with Willow Creek Country Club we have shut down irrigation to the golf course. Chad has been working closely with DEQ on completion of the discharge permit. Completed 9 septic dumps. Insulated all of the pipes at the sewer plant for winter.

Streets Dept. – Hauled off two dead deer. Swept Main Street and leaves in town twice. The City bought a new plow and had it installed on the Ford F-350. The City also installed the sander on the Ford F-350. There was one snow event.

Parks Dept. – Hung up the Christmas wreaths down town, and hung lights on the bridge at Memorial Park. Finished picking up leaves at City Park. Fixed a broken wall at the main City Park.

Public Works received a new truck from the MCSO. The 1998 Chevy 2500 has been decommissioned and all of the lights and tools from it were put on the 2011 Ford F-150. Chad also added that Chad, Kim, and the Mayor along with the personnel committee, hired Mickey Martin to replace Charlie Ferguson.

Skip said that at the Heppner Chamber meeting last Thursday, people commented on how well Public works did at plowing and sanding the streets.

D. City Manager. Skip Matthews read Kim Cutsforth's report:

1. Kim has been working with the Bond Council and the Bond Fund Advisor to prepare for the sale of the bonds. A request for proposal went out to several banks on the 9th. A lender is expected to be selected by January 8, 2016. It will be funded by January 26, 2016.
2. Morrow county Public Works approve the access permit for the Fire Hall on Riverside.
3. Rusty and Kim met with Gary Neal and Mark Patton from the Port of Morrow. The Port has volunteered to do all of the subgrade work for the Fire Hall Project. This will be a substantial savings to our community. They plan to break ground in early February.
4. Kim has been working with Pat Woodcock of CK3 Engineering. He will have a final plan and a completed contractors bid packet in early January. A contractor will be selected in early February. The estimated project completion date is late August.
5. Kim has been meeting with other communities and the County to work on reviewing the intergovernmental agreements for City/County urban growth boundary management.
6. The personnel committee interviewed several candidates for the vacant public works position. Mickey Martin was hired for the position. He started work on December 10th.
7. Planning met the first Monday of this month. They approved a setback variance for Terry Hughes at 415 Chase Street. He will be constructing a carport at the side of his house.
8. Kim said that she is sorry to miss the meeting and hopes that everyone has a Merry Christmas.

5. PUBLIC HEARINGS - None

6. BUSINESS

A. OLD BUSINESS

1. Open bids for Surplus City Property, tax lots 8900 and 9000 and Council approval of winning bid.

A. John Murray: bid of \$15,000.00 for Surplus City Property, tax lots 8900 and 9000.

Motion to approve Murrays Drugs bid of \$15,000.00 for Surplus City Property, tax lots 8900 and 9000 by Corey Sweeney. Seconded by Joann Burleson. Motion Carried.

2. Open bids for Surplus City Vehicle, a 1998 Chevrolet 4x4 pickup and Council approval of winning bid.

A. Ken Wenberg: bid of \$806.00 for Surplus City Vehicle, a 1998 Chevrolet 4x4 pickup.

B. Marvin Brannon: bid of \$500.00 for Surplus City Vehicle, a 1998 Chevrolet 4x4 pickup.

Motion to approve Ken Wenberg bid of \$806.00 for Surplus City Vehicle, a 1998 Chevrolet 4x4 pickup by Corey Sweeney. Seconded by Adam Doherty.

B. NEW BUSINESS

1. Schedule a date for City Council Goal Setting meeting. (Proposed date is Monday, January 25, 2016 from 11:00 Am to 2:00 PM)

The Council agreed to the date.

7. MINUTES OF COMMISSION MEETINGS. For information only

8. REPORT FROM CITY ATTORNEY. – Bill Kuhn reported that they have just been working on the Chronic Nuisance Ordinance.

9. REPORT FROM MAYOR, CITY COUNCILORS. - None

10. ADJOURNMENT. Meeting adjourned at 7:21 PM.