

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON
7:00 PM January 12, 2015**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

ATTENDEES:

**Mayor, Skip Matthews
City Manager, Kim Cutsforth
Corey Sweeney
Adam Doherty
Dale Bates
Joe Perry
Joann Burleson
John Bowles
Chad Doherty
Rusty Estes
Phil Kuhn, City Attorney**

Members of the Public: Dave Sykes, Deanna Koerner, Sheryll Bates, Judy Healy, Sandy Matthews, Cindi Doherty, Mike Doherty, Molly Doherty, Alicia Putnam, and Leann Rea.

1. GENERAL BUSINESS.

A. Call to Order. The January 12, 2015 meeting of the City of Heppner City Council was called to order by Mayor Joe Perry at 7:00 PM.

B. Pledge of Allegiance. Mayor Joe Perry led attendees in the Pledge of Allegiance to the Flag.

C. Installation of Mayor (Swearing-In)

Joe Perry swore in Skip Matthews as the new Mayor of Heppner.

D. Golden Shamrock Award

Mayor Skip Matthews presented Joe Perry with a plaque and a Golden Shamrock in recognition of his service as Mayor.

E. Installation of New City Councilors (Swearing-In)

Mayor Skip Matthews swore in newly elected Council member Adam Doherty and incumbent Councilor Joanne Burleson.

F. Election of President of the Council

A new president of the Council must be elected as Skip Matthews was formerly the Council President.

Action: John Bowles nominated Corey Sweeney. Joann Burleson seconded the motion. No one opposed the motion. Motion carried.

G. Announcements-Agenda additions and deletions

There was an addition to the Agenda under New Business as #5, regarding the newly vacant Council position #1, that Skip Matthews held previous to being elected Mayor.

H. Correspondence-None

I. Requests-None

J. Presentations-None

2. COMMUNICATIONS FROM THE PUBLIC. - None

3. CONSENT AGENDA.

- A. December 8, 2014 City Council meeting minutes.
- B. Monthly Financial Statement
- C. Approval of Monthly Bills

Action: Motion by Joann Burleson to accept the consent agenda. Seconded by John Bowles. Motion Carried.

4. REPORTS.

A. Fire Chief report for the year of 2014

Rusty went over the 2014 report which was included in the council packet. The report for the year totals were: 26 MVA, 36 Secure landing zone, 19 Wildland fires out of town, 10 Wildland fires in town, 3 Flue Fires, 5 Structure fires in town, 4 structure fires out of town, 20 Ambulance assists, 10 False alarms, 7 Smoke smell, 1 Gas smell, 1 unfounded report, 1 Sheriff

office help, 367 Chief calls for the year. The totals of mutual aid calls were lone 5, Gilliam County 3, Hermiston 1, Lexington 1, ODF 1. The total for page out calls was 155. Rusty also added that this is about double the calls of a usual year.

B. Morrow County Sheriff's Department – John Bowles read the Deputy Hours Report and reported 331 hours for the month of December. He asked if there were any questions regarding the Deputy calls report. There were none.

C. Housing Authority – No Report, there was no meeting.

D. Public Works. Chad Doherty reported the following:

Water Dept. – Fixed a water leak on Baltimore St. Installed new radio reads on several water meters. Replaced two water meters this month.

Sewer Dept. – Cleaned contact basins at sewer plant. Installed some new valves at the Sewer plant. These valves were installed in the sewer plant pump house. The city crew repaired the sewer sample point and the waste treatment plant. (sample station kept freezing up)

Streets Dept. – The city crew fixed a cable in the sander that controls the transmission. We had one snow and one freezing rain event. Swept streets multiple days. The City de-iced streets multiple days. The city was called to pick up 2 dead deer this month. Fixed a stop sign that got ran over and a school zone sign that was blown over in the wind. We also put up Christmas banners and wreaths in the downtown area.

Parks Dept. – Heppner had one big wind storm this month that caused tree limbs to blow down in the City Park. One was quite big and there was a bunch of small limbs that had fallen throughout the park.

The city crew also installed a new pipe rack in the shop.

D. City Manager. Kim Cutsforth reported the following:

1. Kim attended a meeting with the cities of the South Morrow County towns to discuss a joint sewer project. The meeting included representatives from several county and state agencies. The subject was tabled until further details are available.
2. Continued work on the Medical Marijuana Zoning ordinance. After advice from the City Attorney and another meeting with Carla McLane. There is a finalized proposal. To present to the LCDC.

3. Kim and Tarina have been working on amending the rate structure for multiple addresses on a single meter, and possibly adding other facilities. We will have a report in February.
4. Kim attended a CREZ board meeting and listened to the various needs and issues requests. Also met with some of the board to discuss future funding for projects.
5. Kim Met with MCEDTF where the city, county and various community members met to discuss regional activities. We are looking into the CREZ allotment for our communities and also the new Recreational Marijuana Measure and its possible impact on us.
6. Continuing with Nuisance abatement issues and have attempted to work with citizens in the area.
7. Kim met with the board of Heppner Fire Department and their potential engineer to discuss the placement and design of the new fire hall. Also followed up with the title company, the county planning department and the county surveyor.
8. Continuing to work with Anderson Perry for the well certification. We have received the engineer's estimate for repairing or replacing a reservoir. It will be presented to the Utility Commission at the next meeting.

5. BUSINESS

A. OLD BUSINESS

1. Marijuana Land Use

Discussion: At the November council meeting information was presented, regarding the current State law that states that dispensaries cannot be located in residential areas or be located at a current grow site. They must be at least 1,000 feet away from Schools, or other dispensaries, there is no restrictions to proximity to Parks or Daycare facilities. The City could possibly extend it to 1,500 feet and include Public and Private Schools, also Parks and Daycare facilities. The City Attorney has continued work on this. They have advised that the City not extend the radius to 1,500 feet, due to the possibility of lawsuits from people that may want to open Medical Marijuana Dispensaries in Heppner. The Attorney added that this is a difficult thing to work on as this is an all new law and there is hardly any case law to use as reference.

Action: No motion was needed, the Council gave permission for Kim to continue working on this.

6. NEW BUSINESS

1. Resolution 861-15, A Resolution Approving the Adoption of a Supplemental Budget of the 2014-2015 Budget.

Discussion: There was a refund given to the City from the Barratt Blvd Project. This was an expected refund, that was to be used to pay for future projects. The supplemental budget allows for this money to be used as final payment on two other projects that were completed in the City.

Action: Motion to approve Resolution 861-15, A Resolution Approving the Adoption of a Supplemental Budget of the 2014-2015 Budget by: Joann Burleson. Seconded by : Dale Bates. Motion Carried

2. Resolution 862-15, A Resolution Ratifying Appointments to City committees, Boards, Commissions and Positions.

Discussion: This is a Yearly Resolution for the appointment of members to the City Committees. There are at this time two vacancies that will hopefully be filled at the next Commission meetings.

Action: Motion to approve Resolution 862-15, A Resolution Ratifying Appointments to City committees, Boards, Commissions and Positions by: Corey Sweeney. Seconded by: Joann Burleson. Motion carried.

3. Dickenson Chiropractic Lease

Discussion: This is a yearly lease renewal.

Action: Motion to renew the lease for Dickenson Chiropractic by: Adam Doherty. Seconded by Joanne Burleson. Motion Carried.

4. Schedule Council Goal Setting Meeting

Discussion: The date of January 26, 2015 at 11:00 AM, was proposed for the Council Goal setting meeting. The Council agreed to the date and time of the meeting.

5. Vacant City Council Seat

Discussion: The Council discussed the vacant position that has become available since Skip Matthews was elected Mayor. This is for Council position #1. The Council agreed that they would like to go through an application/interview process to fill the vacancy. Kim will put an ad in the paper.

7. MINUTES OF COMMISSION MEETINGS. For information only

8. REPORT FROM CITY ATTORNEY. – They have been continuing to work on the Medical Marijuana dispensary zoning proposal.

9. REPORT FROM MAYOR, CITY COUNCILORS. - None

10. ADJOURNMENT. Meeting adjourned at 7:30 PM.