

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON
7:00 PM July 14, 2014**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

ATTENDEES:

**Mayor, Joe Perry
City Manager, Kim Cutsforth
Corey Sweeney
Dale Bates
Judy Buschke
Joann Burleson
Rusty Estes
Chad Doherty
Skip Matthews
Bill Kuhn, City Attorney**

Absent: John Bowles

Members of the Public: Dave Sykes, Sheryll Bates, Deanna Koerner, and Jay Keithley.

1. GENERAL BUSINESS.

A. Call to Order. The July 14, 2014 meeting of the City of Heppner City Council was called to order by Mayor Joe Perry at 7:01 PM.

B. Pledge of Allegiance. Mayor Joe Perry led attendees in the Pledge of Allegiance to the Flag.

C. Announcements - None

D. Correspondence – None

E. Requests – None

F. Presentations – None

2. COMMUNICATIONS FROM THE PUBLIC. - None

3. CONSENT AGENDA.

- A. June 9, 2014 City Council meeting minutes.
- B. Monthly Financial Statement
- C. Approval of Monthly Bills

Action: Motion by JoAnn Burleson to accept the consent agenda with corrections. Seconded by Skip Matthews. Motion Carried.

4. REPORTS.

A. Fire Chief Rusty Estes reported the following for May:

- 1 False Alarm
- 4 Wild land fires in town, two were from burn barrels
- 1 Re-kindle on a structure fire
- 1 Rural wild land fire out of town, caused by an unattended burn barrel
- 2 Secure Landing zones
- 6 Motor vehicle accidents
- 2 Mutual aid calls
- 42 Chief Calls

Joann Burleson asked if the Fire Department was going to burn the hill above Alfalfa Street. Rusty said that they will as soon as the Corps of Engineers gives permission for them to do so.

B. Morrow County Sheriff's Department – Joe Perry read the reports, and reported there were 342.5 Deputy Hours for the month of June and reviewed the incident report.

C. Housing Authority. The Maintenance man gave two weeks notice. The position is available. It is 6 hours a week, at minimum wage. Cascade Management has replaced their portfolio manager. There are still two vacancies, there is one pending application. One resident has given a 30 day move out notice.

D. Public Works. Chad Doherty reported the following:

Water Dept. – Burned the overflow ditch at reservoir one. Repaired a broken air relief valve by Well 1. Replaced two broken water meter boxes. The City installed a water service for the new basketball court.

Sewer Dept. – Cleaned contact basins at the Sewer Plant twice. Replaced the water diffusers that are in the trickling filter. We cleaned a sewer problem area on Cannon St. Repaired the alternator on the sewer jet truck. The

public works crew put in ½ of the underground irrigation at the waste treatment plant.

Streets Dept. –Hauled off spoils from the City yard. Installed a School zone sign at the top of Morgan St, also moved the existing school zone sign to the bottom of the hill on Morgan St. Set up the booth for the fireworks sale.

Parks Dept. – Put in irrigation timers at Memorial Park. Fertilized the hanging baskets twice. The City crew put in the sprinkler system at Hager Park soccer field and rolled the park. This project took a good amount of the crew's time in June.

D. City Manager. Kim Cutsforth reported the following:

- 1) The Beautification Committee, along with Kim has continued to work on the talking rock project. Doris Brosnan has agreed to edit the plaques so that they will have the same format and flow. Before the end of July they will be ready to send to the plaque manufacturer. Pam and Mark Wunderlich and Frank and Cara Osmin have agreed to donate Boulders for this project.
- 2) Met with representatives from Travel Oregon. They were visiting several Eastern Oregon towns to familiarize themselves with the local areas. Several different representatives from our community gave presentations.
- 3) Attended an Oregon Bikeways meeting. The meeting followed a bike tour of the Blue Mountain Bikeway. Several local cyclists attended along with representatives of the Oregon Bikeways group. They have requested official permission to park vehicles for 24-48 hours at a time. This is just to reassure travelers that their vehicles are safe from towing.
- 4) Met several times with Morrow County planning and other Morrow County city officials to discuss the Marijuana Moratorium and related land use issues. A plan should be available for discussion before September.
- 5) The youth soccer field at Hager Park is complete. Irrigation is done and it was hydro seeded last week. Grass should be growing within 20 days.
- 6) Toplock Asphalt Maintenance Co. crack sealed Riverside Ave and South Court Street.
- 7) Granite Construction should be here next week to crack and chip seal Hager Street. This will be the last phase of the Beautification Project.

- 8) Kim continues to work on nuisance abatement issues with the Morrow County Sheriff's office.

Judy Buschke asked about the progress with Carolyn McDaniels driveway. Chad was getting ready to prepare the area for the concrete work and was then told by the contractor who was going to do the work that he didn't have a license to do the job. Chad said that the City had someone in house that should be able to get the job completed.

5. PUBLIC HEARINGS. – None

6. OLD BUSINESS. - None

7. NEW BUSINESS.

A. Bikeways Parking

Discussion: At the Bikeways meeting they asked Kim about parking their vehicles while out touring on their bikes. They were concerned that they would be towed for leaving their cars parked on Main Street. The only time that parking on Main Street would be a problem is during Parades. They will be contacted to inform them when the Rodeo Parade is held. The City will not tow a vehicle for being parked for 24-48 hours.

Action: Motion to approve Bikeways parking on Main Street by Judy Buschke. Seconded by Joann Burleson. Motion Carried.

B. Resolution 855-14, A Resolution ratifying Jay Keithley as a Utilities Commission Board member.

Discussion: Jay Keithley has just been appointed to the Utilities Commission.

Action: Motion to approve Resolution 855-14, A Resolution ratifying Jay Keithley as a Utilities Commission Board member by Skip Matthews. Seconded by Dale Bates. Motion Carried.

C. Discuss a possible smoking ban in City Parks.

Discussion: This is something that some other Cities have pursued and implemented. There are many events that have banned smoking. Some Cities have banned smoking on all City property, including sidewalks. Oregon State law bans any smoking within 10 feet of a business entrance.

This is not a proposed Ordinance; there was a request that it be brought up at a Council meeting for discussion.

No action needed. This may be discussed further at a later date.

D. Designate top legislative priorities for L.O.C.

Discussion: The League of Oregon Cities has requested that every City in Oregon list their legislative issues that they would like to have on a priority list. Kim has gone through it and is asking approval from the Council of what Heppner's priorities are to submit to L.O.C. Heppner does not meet the criteria for many of the things that were on the list from L.O.C. Telecommunications, Franchise fees, transportation funding for road repairs, and programs supporting water conservation were among the things on the list that pertain to Heppner.

Action: Motion to approve the priority list for L.O.C. by Joann Burleson. Seconded by Judy Buschke. Motion Carried.

7. MINUTES OF COMMISSION MEETINGS. For information only

8. REPORT FROM CITY ATTORNEY.

The City Attorney had no report for the month of June.

9. REPORT FROM MAYOR, CITY COUNCILORS. - None

10. ADJOURNMENT. Meeting adjourned at 7:37 PM.

