

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON
7:00 PM November 10, 2014**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

ATTENDEES:

**Mayor, Joe Perry
City Manager, Kim Cutsforth
Skip Matthews
Corey Sweeney
Judy Buschke
Dale Bates
Joann Burleson
Rusty Estes
Chad Doherty
Phil Kuhn, City Attorney**

Absent: John Bowles,

Members of the Public: Dave Sykes, Deanna Koerner, Gary Jones, and Sheryll Bates.

1. GENERAL BUSINESS.

- A. Call to Order. The November 10, 2014 meeting of the City of Heppner City Council was called to order by Mayor Joe Perry at 7:00 PM.
- B. Pledge of Allegiance. Mayor Joe Perry led attendees in the Pledge of Allegiance to the Flag.
- C. Announcements - None
- D. Correspondence – None
- E. Requests – None
- F. Presentations – None

2. COMMUNICATIONS FROM THE PUBLIC. – Gary Jones was asked about the Abandoned Vehicle Ordinance. Kim explained that when the Ordinance was originally passed there was a typo in it and the whole process has to be redone

in order to make the correction. There was a misprint in the newspaper that made it appear that this was a new Ordinance. There are no changes to the Ordinance. The City just needed to make it clear in the Ordinance that the permits are free.

3. CONSENT AGENDA.

- A. October 13, 2014 City Council meeting minutes.
- B. Monthly Financial Statement
- C. Approval of Monthly Bills

Action: Motion by Joann Bureson to accept the consent agenda.
Seconded by Skip Matthews. Motion Carried.

4. REPORTS.

- A. Fire Chief Rusty Estes reported the following for October:

- 1 Motorcycle crash
- 1 Motor vehicle crash
- 3 Secure Landing Zone
- 1 Illegal Burn
- 3 Wildland fires, one involving a structure
- 22 Chief Calls

- B. Morrow County Sheriff's Department – Joe Perry read the Deputy Hours Report and reported 365 hours for the month of October. The Sheriff's report was not available.

- C. Housing Authority – Judy Buschke reported they hired Skip Matthews as the new maintenance person. He is doing a great at getting all the odd jobs completed. They still have three vacancies.

- D. Public Works. Chad Doherty reported the following:

Water Dept. – Replaced two water meters. The City crew insulated all of the City water meters. Installed 5 radio reads. Prepped for the upcoming water system survey. Updated our emergency response plan, vulnerability, and chloroform sampling plan.

Sewer Dept. – Cleaned the contact basins at the Sewer plant twice. Finished phase 2 of the sewer plant irrigation and landscaping project. The City crew dug up about 8 feet of Sewer mainline on Fairview Way and

replaced it. It was plugged solid with tree roots. Fixed a broken pipe at the waste treatment plant.

Streets Dept. – The Public works crew helped put up signs for the talking rocks project. Leveled out the spoils at the City dump on Balm Fork. Burned the weeds and goat heads around town.

Parks Dept. – Shut off and winterized all City parks. Because of the nice weather in October, we mowed most of the month.

Chad went to Idaho Falls and purchased a new to us backhoe. It is a 2007 John Deere 310J.

D. City Manager. Kim Cutsforth reported the following:

- 1) We have continued to work on the Talking rock Program. We placed the last of the available plaques. Mark Wunderlich donated and delivered six boulders. Joanne, Charlie and Kim placed the last of the available plaques. There are three more plaques to be made and installed, then that phase of the project will be complete.
- 2) Kim attended an ODOT presentation regarding the proposed mileage tax. It was informative. She recommends having a spokesperson come to Heppner and speak with our community.
- 3) Kim met with the MCEDTF committee to refine our Medical Marijuana Dispensary land use proposal. A rough draft is in the packet.
- 4) Kim went to Athena and attended a League of Oregon Cities small city meeting. The topic was funding and maintaining waste water systems.
- 5) Continuing work with Rusty and Jay on the potential placement of the new Fire Hall. This has involved coordinating with MCGG, Morrow County, Soil and Water Conservation district and DEQ.
- 6) Met with Anderson Perry to discuss our Well Certification and to get an Engineer's estimate for repairing or replacing a reservoir.
- 7) Heppner Haunt was a huge success. We had over 160 children visit City Hall.

5. BUSINESS

A. OLD BUSINESS

1. Ordinance 575-14, rescinding Ordinance 573-14 and amending the Abandoned Vehicle Ordinance, title 6, Chapter 4 of the Heppner City code, to allow permanent vehicle storage with a permit.

Discussion: This is a Housekeeping measure to make a correction to the Ordinance to make it clear that the permits are available at no cost to the applicant.

Motion to approve Ordinance 575-14, rescinding Ordinance 573-14 and amending the Abandoned Vehicle Ordinance, title 6, Chapter 4 of the Heppner City code, to allow permanent vehicle storage with a permit by: Dale Bates. Seconded by Joann Burluson. Motion Carried.

2. Resolution 856-14, A Resolution to set a fee for Service and Repair of an Uninsulated Water Meter.

This is a Resolution to charge a \$75.00 service fee plus any material costs to repair an uninsulated water meter. This is to help encourage people to insulate their meter.

Motion to approve Resolution 856-14, A Resolution to set a fee for Service and Repair of an Uninsulated Water Meter by: Corey Sweeney. Seconded by Joanne Burluson. Motion Carried.

3. Resolution 857-14, A Resolution to increase the fees for installation of a new Water Service.

This Resolution needs some corrections. It is tabled until the next meeting.

4. Resolution 858-14, A Resolution to charge a \$5.00 late fee only on unpaid account balances higher than \$15.00.

Motion to approve Resolution 858-14, A Resolution to charge a \$5.00 late fee only on unpaid account balances higher than \$15.00 by: Dale Bates. Seconded by Skip Matthews. Motion carried.

5. Council approval for City Hall and Public Works to be closed on Friday December 26th, 2014 as an unpaid holiday.

Motion to approve City Hall and Public Works to be closed on Friday December 26th, 2014 as an unpaid holiday by Corey Sweeney. Seconded by Judy Buschke. Motion Carried

6. Discuss Auditor recommendation to increase Water and Sewer rates.

The auditors have recommended a \$5.00 increase to Water and Sewer. We have done some work on this and believe that it can be done with an increase of only \$2.50 to each service with small yearly increases. Also the minimum usage would be increased from 2,000 gallons to 2,500 gallons. Included in the packet was a study of the rates for cities of similar size. Heppner's current rates fall into the middle of this study. This is just for discussion. This information will go to the Utilities Commission on November 20th, and they will decide on their recommendation to be taken to the December council meeting.

7. Discuss City of Heppner Zoning Ordinance proposed amendments regarding Medical Marijuana Dispensaries.

Kim has been working with Morrow County on this. Currently State law says that dispensaries cannot be located in residential areas or be located at a current grow site. They must be at least 1,000 feet away from Schools, or other dispensaries, there is no restrictions to proximity to Parks or Daycare facilities. The City can extend it to 1,500 feet and this would include Public and Private Schools, also Parks and Daycare facilities. Nothing will go into effect until January 2015.

Motion by Skip Matthews to proceed with the Zoning process. Seconded by Judy Buschke. Motion carried.

8. Recreational Marijuana Ballot Measure discussion.

With the passing of Measure 91 the State allows for Cities to opt out of legalizing Marijuana. The City if it so chooses, has the ability to get it on the next ballot and let the voters decide whether or not it should be legal to sell Recreational Marijuana within the City limits. OLCC will control the sales of this. At this point it appears that if the City decides to ban the sale of Recreational Marijuana in Heppner, the City would not receive any State tax revenue from it.

6. NEW BUSINESS – None

7. MINUTES OF COMMISSION MEETINGS. For information only

8. REPORT FROM CITY ATTORNEY. - None

9. REPORT FROM MAYOR, CITY COUNCILORS. - None

10. ADJOURNMENT. Meeting adjourned at 7:42 PM.